

These minutes are not official until approved by the City of Evansville Historic Preservation Commission.

**City of Evansville Historic Preservation Commission
Regular Meeting / Virtual
Wednesday June 3, 2020 at 6:00 p.m.
City Hall (Third Floor), 31 South Madison Street**

MINUTES

1. Call to Order. Stephans called the meeting to order at 6:00 pm

2. Roll Call:

Members	Present/Absent	Others Present
Chair Dan Stephans	P	Community Development Dir. Jason Sergeant
Vice-chair Steve Culbertson	P	Roger Berg, Applicant
Gene Lewis	P	Matt Koser, Applicant
		Holin Kennen, Applicant
Ald. Joy Morrison	P	
Matt Koser	P	
Cheryl Doerfer	P	
Steve Christens	P	

3. Motion to approve the agenda by Culbertson, seconded by Koser. *Approved unanimously.*

4. Motion to waive the reading of the minutes from the May 20, 2020 meeting and approve them as printed by Christens, seconded by Culbertson. *Approved unanimously.*

5. Civility Reminder. Stephans noted the City’s commitment to civil discourse.

6. Citizen appearances. None.

7. Applications

A. 14 Railroad – Replace Windows and Stairs (Application HPC-2020-22).

Applicant Berg stated existing windows are not repairable. The replacement windows will be of the same size, double hung w/ no grids, and vinyl with smooth finish. The rear stair has been boarded and closed off since last year as it is under a City Enforcement Action. Berg has been in contact with the City since Summer 2019, communicating that this item would be addressed during construction work to be done in 2020. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form** by Christens, seconded by Morrison. *Approved unanimously.*

B. 205 W Church – Roof, Gutters, and Siding Repairs (Application HPC-2020-24).

Applicant Matt Koser recused himself from the Commission for this application. Roofing will be tear off, replace decking, new architectural shingles that are common on historic home. Owens Corning “Duration Driftwood

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Shingles” are WI State Historical approved. Soffit has small square footage area that needs replace/repair with same materials. Siding needs repair. Koser said there is extra original siding in the attic that will be used. Gutter will be installed to preserve fascia, siding, and foundation. Gutters will be seamless aluminum. The design is will fit the siding cutouts that are on the house. This project has been approved by the WI State Historical Society and is approved for the State Tax Credits. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form** by Culbertson, seconded by Christens. *Approved unanimously.*

- C. **217 W Main – New Shed (Application HPC-2020-25).** Applicant Holin Kennen explained that the shed will be used to store wood, which is currently piled outside in their back yard. A site map shows the placement of the shed. The shed is portable and will be made of wood. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form** by Doerfer, seconded by Koser. *Approved unanimously.*

- D. **8 S Madison** – Motion to approve a revision to HPC-2018-46 to use double hung windows with an exterior applied to arch that is flush with the frame of the window sash. Applicant not present. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form** by Culbertson, seconded by Morrison. *Approved unanimously.*

8. New Business: Discussion Items:

- A. **137-139 E Main – New Sign (SIGN HPC-2020-04).** The City is in discussion and legal proceedings with the building owner regarding the sign city ordinance issues. A letter has been sent out as of June 1st. Jason said the City is expecting a response in 10 days.

9. Old Business. None

10. Report of the Community Development Director. None

11. Correspondence, Comments and Concerns. None

12. Next Meeting Dates:

- A. *June 17 at 6pm (Virtual); and July 15, 2020 at 6pm.*

13. Motion to Adjourn by Koser, seconded by Christens. *Approved unanimously.*