

Finance and Labor Relations Committee
Regular Meeting
Wednesday, September 5, 2018 Regular Meeting at 6:30pm
City Hall, 31 S. Madison Street, Evansville, WI

1. **Call to order and roll call.** Montgomery called the meeting to order at 6:38pm.
2. **Roll Call:** Members present: Alderperson James Montgomery and Dianne Duggan. Others present: Mayor Bill Hurtley, City Administrator/Finance Director Ian Rigg, Absent: Alderpersons Rick Cole.
3. **Approval of Agenda.** Montgomery made a motion, seconded by Duggan to approve the agenda. Motion approved 2-0.
4. **Minutes.** Montgomery made a motion, seconded by Duggan to waive the reading of the minutes of the August 9, 2018 regular meeting and to approve them as printed. Motion approved 2-0.
5. **Citizen appearances.** None
6. **Bills.** Montgomery made a motion, seconded by Duggan to accept the City bills as presented in the amount of \$2,039,465.31. Motion approved 2-0 on roll call.
7. **New Business:** Rigg spoke on a matter involving pay for training time for life guards. The City provides free training to the life guards but does not pay for their time. This has been the history but a parent was concerned and looking at the employee manual it could go either way when also applying the law. There are no violations as this is no different than requiring a driver's license in advance of a job. The committee was interested and concerned and wanted more information.
8. **City Administrator/Finance Director Report.**

Rigg stated that he is still dealing with AT&T issues. Rigg discussed the conference coming up and that he is now an ICMA Credentialed Manager. Rigg discussed a foreign manager exchange program where the employee of a foreign country visits a manager in the USA for a week to two weeks to job shadow and learn from the experience. Often a trip to the National ICMA conference is part of the program. Additionally the manager in the USA travels to that country and does the same. Costs can be kept down if rooms are provided by the host manager. Rigg expressed interest in this for 2020 potentially. A report is expected to be typed and presented in a speech at the annual State or National ICMA Conference.

 - A. **Budget.** Rigg stated that Local Vehicle Registration Fee is on target for the year. Recycling and refuse charges should do a 5% annual increase due to recent projections. There are significant losses in TID 7 in part due to the State not backfilling losses in personal property tax exemptions recently passed. Computer updates are necessary by December 31, 2019. Use of reserve funds in debt service is recommended. Rigg mentioned some potential capital equipment cuts to make ends meet if needed.
 - B. **Banking.** Rigg presented the option to go to CDARs to protect the City's money at UBT. It allows the money to be spread across multiple banks in a network to keep the \$400,000 FDIC insurance covering 100% of the City's money regardless of the amount in the bank. The Committee will consider this action next month.

9. **Unfinished Business:**
 - A. **Project Updates.** WWTP and Library projects are going well.
10. **Meeting Discussion:** Next regular meeting October 5, 2018 at 5:00 p.m.
11. **Adjourn.** Motion to adjourn made by Montgomery and seconded by Duggan. Motion passed 2-0 at 7:48

James Montgomery, Alderperson

Requests for persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office by calling 882-2266 with as much advance notice as possible.

Please turn off all cell phones while the meeting is in session. Thank you. These minutes are not official until approved by the Finance and Labor Relations Committee at their next regular meeting.