

Finance and Labor Relations Committee
Regular Meeting Minutes
Thursday, July 5, 2018 6:00 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

1. **Call to order.** Cole called the meeting to order at 6:00 pm.
2. **Roll call.** Members present: Alderpersons Rick Cole, Dianne Duggan and James Montgomery. Others present: City Administrator/Finance Director Ian Rigg.
3. **Approval of Agenda.** Montgomery made a motion, seconded by Duggan to approve the agenda as presented. Motion approved 3-0
4. **Approval of Minutes.** Duggan made a motion to waive the reading of the minutes of the June 7, 2018 regular meeting and to approve them as printed, seconded by Montgomery with one correction to the spelling in Section 8. Motion approved 3-0.
5. **Citizen appearances.** None.
6. **City Bills.** Duggan made a motion to accept the City bills as presented in the amount of \$966,930.00 and Montgomery seconded. Cole asked the arrangement of the bills be set by fund line so it is easier to follow month to month. Duggan asked about the health care costs and Montgomery asked about some costs in capital. Rigg gave some clarification. Motion passed 3-0.
7. **New Business**
 - A. **Resolution on TID 9 creation.** Montgomery made a motion to recommend Resolution 2018-20, Resolution Approving the Project Plan and Establishing the Boundaries for and the Creation of Tax Incremental District No. 9, City of Evansville, Wisconsin and was seconded by Duggan. Rigg explained the reason for creating the new overlay was largely due to the expiration of TID 6 and potential projects needing incentives or funding. Motion passed 3-0.
 - B. **Development Agreement.** Duggan made a motion to recommend a development agreement between Morning Berg LLC and the City of Evansville to Common Council and Montgomery seconded. Rigg highlighted the changes in the agreement and how they met previously discussed incentives and improvements discussed a month earlier in closed session. Motion passed 3-0.
 - C. **Ordinance 2018-07.** Montgomery made a motion to recommend an Ordinance 2018-07, Providing for Substitution of a Treasurers Bonds to Common Council and Duggan seconded. There was discussion on the need for this ordinance and the language being gender specific. Rigg stated the ordinance can have some minor changes through the Common Council review and will ask the City Clerk for more details on the ordinance.
8. **City Administrator/Finance Director Report**
 - A. **2017 FY Audit.** Rigg recapped the audit. Some changes in balance were due to lower than expected revenues that have been corrected in the 2018 budget already. None cash balances were altered some by forgiving self-imposed interest between TID 5 and other funds.

B. Review of WCMA Summer Conference. Rigg gave a brief review of his conference and training at WCMA. Highlights were about work life balance and finding ways to reduce stress. The importance of follow up or follow through and leadership styles.

9. **Unfinished Business**

A. Project updates (place holder). Rigg said there were some minor issues with the library and that the roof to the middle addition had to be replaced unexpectedly to match warranty and quality of new addition roof. Soil issues were discovered and had to be corrected.

10. **Meeting Discussion:** Next regular meeting August 9, 2018 at 6:00 p.m.

11. **Adjourn.** Duggan moved to adjourn and Montgomery seconded. Motion passed 3-0 at 7:18 pm.

These minutes are not official until approved by the Finance and Labor Relations Committee at their next regular meeting.