

These minutes are submitted by the Community Development Director and are not official until approved by the City of Evansville Economic Development Committee.

**City of Evansville Economic Development Committee
Monday, January 20, 2020, 6:00 PM
City Hall (Third Floor), 31 South Madison St. Evansville, WI**

MINUTES

1. Call to Order Chair called meeting to order

2. Roll Call:

	Present/Absent	Others Present
Ben Ladick	P	Community Development Director Jason Sergeant
Erika Stuart	A	Chamber Executive Director Christina Slaback
Gene Lewis	P	Rock Co. Economic Dev. Dir. James Otterstein
Jason Knott	A	
Abbey Barnes	A	
Sue Berg	P	
Brandon Rutz	P	

3. Motion to Approve Agenda by Ladick, seconded by Berg, approved unanimously.

4. Motion to waive the reading of the minutes of the December 16, 2019 meeting and approve them as printed by Ladick, seconded by Rutz, approved unanimously.

5. Citizen Appearances, other than listed agenda items. None

6. Monthly Report

A. City Report on Economic Development Activities. Sergeant shared updates, including:

- Working with existing business on a site search for a new location
- Answered inquiries from two property owners to re-activate commercial rental space
- Upcoming meeting with National Park Service to discuss Ice Age Trail location through city.
- Working to improve calendar entries on City’s website
- Permits are taking longer than usual to review and process due to a back log from 2019
- Job ad is out for a part time secretary to assist with permit completeness checks and hopefully reduce total permit review time.
- Plan commission is researching updates to residential zoning code

B. Chamber of Commerce Report –Sergeant shared Slaback’s Executive Director’s Report, noting upcoming events and work with tourism.

C. Tourism Commission Report: Berg shared the report, including:

- The Tourism Commission met in December, will meet again in February. The commission is excited to welcome aboard Diane Duggan.

- Tourism activities coming up:
 - February 8: Chocolate Extravaganza
 - February 15: Chamber 8 Pin Bowling Tap Tournament
 - February 29: Chili Cook-Off
 - March 1: FFA Farm Toy Show
 - March 6-7: Pop Up Market
- Next meeting dates are February 13 and April 9

7. New Business

- A. CDI Grant Update.** Sergeant updated on progress, the final submission for grant money is expected to be submitted this month
- B. Historic Preservation Commission Annual Report.** Sergeant shared the report, including nearly \$300,000 spent on improvements.
- C. Update on Economic Development Loans.** Sergeant informed Committee Crushin it LLC is seeking to payback their loan early.

8. Next Meeting Dates: February 17, 2020 at 6:00pm

9. Motion to adjourn by Barnes, seconded by Ladick. Approved unanimously