

**Common Council
Regular Meeting**

Tuesday, October 17, 2017, 6:30 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:37 p.m.
2. **Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Larry Dobbs, Diane Duggan, Gene Lewis, James Montgomery, and Erika Stuart. Others present: City Administrator/Finance Director Ian Rigg, City Clerk-Treasurer Judy Walton, City Attorney Mark Kopp, Community Development Director Jason Sergeant, Library Board Member Susan Kruser, and Ashley McCallum of the Janesville Gazette.
3. **Aldermanic Appointment.** Hurtley stated there was one applicant, Joy A. Morrison, 415 Almeron Street, for the Appointment of District 4 Alderperson to serve until the next regular election. Brooks made a motion, seconded by Cole to accept the appointment. Motion approved 7-0 on a roll call vote.
 - A. Oath of Office for Alderperson Joy A. Morrison was administered by the City Clerk.
4. **Approval of Agenda.** Brooks made a motion, seconded by Cole to approve the agenda. Motion approved 8-0.
5. **Approval of Minutes.** Brooks made a motion, seconded by Dobbs to waive the reading of the minutes of September 12 and September 20, 2017 and approve them as presented. Motion approved 8-0.
6. **Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
7. **Citizen appearances.** None
8. **Reports of Committees**
 - A. **Library Board Report.** Kruser reported 125 people attended the Science is Fun event; Jennifer Redell from the Wisconsin Department of Natural Resources will be at the library on Thursday night for Bats of Wisconsin Live!; ILS Migration is under way as their information has been loaded to the test server so staff can familiarize themselves with it before official training begins; and the switch from Millennium software to Symphony should be complete by mid-January.
 - B. **Youth Center Advisory Board Report.** Brooks reported he just came from their meeting. They had a field trip on October 9th which included raking leaves as a community service project at Peace Park and then visited the Ingersoll Physics Laboratory and the zoo; they are scheduling a Halloween party on October 29th from 5:00 – 8:00 p.m., reservations are requested; and he extended a thank you to the Evansville Police Department for a donation given using proceeds from the sale of bicycles and a thank you to the Mani Family Memorial for their donation.
 - C. **Plan Commission Report**
 - (1) Cole made a motion, seconded by Brooks to approve Final Land Divider's Agreement for Stonewood Grove. Sergeant stated this is a standard agreement except for the language that requires verifying the elevations of foundation pouring and lowest openings by a licensed surveyor. Motion approved 8-0.
 - (2) Stuart made a motion, seconded by Cole to approve Final Land Division of Stonewood Grove (Lot 30). Brooks made a motion, seconded by Cole to amend the motion adding finding that the land division is in the public interest and meets the objectives contained within city ordinances. Amendment approved 8-0. Main motion, as amended, approved 8-0.

D. Finance and Labor Relations Committee Report

- (1) Cole made a motion, seconded by Montgomery to accept the City bills as presented in the amount of \$4,182,537.44. Motion approved 8-0 on a roll call vote.
- (2) Cole made a motion, seconded by Montgomery to approve Municipal Advisor Engagement Letter with Prospera Financial Services. In regard to the question from last month's meeting Rigg explained that the 3% fee is the maximum they could charge if we were dealing with municipal securities or CD's. In answer to Brooks' question about what this company can do that we cannot do on our own Rigg replied that someone is out there eyeing the markets of the treasury and has the ability to maximize by selling and buying back; they know the limits of the arbitrage; and we are breaking up our funds in different institutions. Motion approved 8-0 on a roll call vote.
- (3) Rigg went over the Finance Committee recommendations and changes to the 2018 Budget. The public hearing date will be November 14th.
- (4) Cole made a motion, seconded by Montgomery to approve Resolution 2017-29, Amending Interfund Debts and Interest Rate: TID 5 and Capital Improvement. Rigg stated this will clean up what the auditors have been bringing up in the annual audit. This covers the accrued interest for TID#5 and the interfund loan for the purchase of an endloader. Brooks asked if the PSC would have any input with this due to part of the interest being for utilities or if they would not due to this being an interfund loan. Rigg stated he did not believe they would and the auditors didn't have any issues with it. Motion approved 8-0 on a roll call vote.
- (5) Cole made a motion, seconded by Dobbs to approve lease extension with USPS. Motion approved 8-0 on a roll call vote.
- (6) Cole made a motion, seconded by Dobbs to approve Resolution 2017-30, Providing the Sale of Note Anticipation Notes Not to Exceed \$1,750,000. Rigg explained that this is a temporary, 1 year note, it doesn't count against our debt capacity, and we only draw the funds when we need them. Motion approved 8-0 on a roll call vote.
- (7) Cole made a motion, seconded by Dobbs to approve Resolution 2017-31, Dissolving Unnecessary Separate Accounts. Rigg stated this will clean up our bookkeeping and accounting nightmares. He pointed out the cemetery perpetual account is being dissolved but said that the money is not going away from the cemetery but rather the separate account is going away. The city is obligated to maintain the cemetery so we are not required to have a separate account. Motion approved 8-0 on a roll call vote.

E. Public Safety Committee Report

- (1) Montgomery made a motion, seconded by Dobbs to approve the Joint Powers Agreement between the City of Evansville Police Department and the Rock County 911 Communications Center. Motion approved 8-0.

F. Municipal Services Report

- (1) Brooks made a motion, seconded by Cole to approve Resolution 2017-26, Amending Sanitary Sewer Fixed and Variable Rates 2018-22. Rigg explained that we need to adjust the sewer rates and he is proposing to do this incrementally. Brooks added that this avoids having a huge jump in rates. Motion approved 8-0 on a roll call vote.
- (2) Brooks made a motion, seconded by Cole to approve Resolution 2017-27, Amending New Construction Sewer Hook-up Fees. Rigg explained that we are at the low end of the medium of comparable communities. The fees take into consideration whether the property is a multi-family unit. Motion approved 8-0 on a roll call vote.

(3) Brooks made a motion, seconded by Dobbs to approve Resolution 2017-28, Amending Fee Schedule –Waste Collection. Motion approved 8-0 on a roll call vote.

(4) Brooks reported that a letter is being sent to Congress in support of keeping Municipal Tax Free Bonds available.

G. Economic Development Committee Report. Stuart reported that at the September meeting they discussed the Brown School Road townhouses, Allen Creek Gallery ownership change, Bauer Haus property possibilities, and the Night Owl former location. She commended Sergeant for the press release he did on the townhouses. Sergeant reported that at last night's meeting they discussed goals for 2018.

H. Redevelopment Authority Report. No report.

I. Parks and Recreation Board Report. Rigg reported they just met tonight. The creek wall work is finished for the year; they have cut down garbage trees and weeds along the lake; they reviewed the pool designs; they discussed the budget; and they discussed pool sign up times.

J. Historic Preservation Commission Report. Lewis reported they approved applications for replacing windows and gutters at 126 Garfield and replacing a back porch and windows at 223 W Main.

K. Fire District Report. Montgomery reported they finalized the budget and he thanked Kurt Bartlett for his work on the budget. They also discussed the upcoming retirement of Terry Wendt.

L. Police Commission Report. No report.

M. Energy Independence Team Report. No report, they are meeting November 1st at 7:00 a.m.

N. Board of Appeals Report. No report.

9. Unfinished Business. None

10. Communications and Recommendations of the Administrator

A. Brooks made a motion, seconded by Cole to approve service agreement with Humane Society of Southern Wisconsin. Motion approved 8-0 on a roll call vote.

B. Brooks made a motion, seconded by Montgomery to consent the transfer of obligations in TID 8 Development Agreement. Rigg explained that the terms of this agreement are the same as the original, it's just being transferred to the new owner. Motion approved 7-0 on a roll call vote with Morrison abstaining.

C. Rigg reported we are currently being audited by the PSC for our utility billing processes and policies. This is a standard audit that all utility companies go through and he feels that although this will be stressful it will also be beneficial. He added that he will be attending the League of Wisconsin Municipalities Annual Conference this week.

11. Communications and Recommendations of the Mayor. Hurtley reported that he and Sergeant met with the revolving loan fund representatives from the state because the Housing Authority wants to give up their low interest loan program. He also reported that there have been a lot of Facebook postings about a plaque in memory of Cheryl Mani at the corner of 4th and Main Streets. He has not responded to anyone but he doesn't think that location is a good idea.

12. New Business. None

13. Introduction of New Ordinances

A. Brooks presented the first reading of Ordinance 2017-14, an Ordinance Adopting the 2018 Operating and Capital Budgets and Setting Tax Levies.

14. Meeting Reminders

A. The next regularly scheduled meeting is Tuesday, November 14, 2017 6:30 p.m., City Hall.

15. Closed Session. Brooks made a motion, seconded by Cole to convene in closed session pursuant to section 19.85 (1) (e) of the Wisconsin statutes to discuss specific obligations that are due the city, which might entail discussion regarding obtaining public property or payment, where discussion in open session would negatively impact the city's competitive or bargaining position. Upon completion, Common Council will not reconvene in open session. Motion approved 8-0 on a roll call vote at 7:53 p.m.

There was no action taken in closed session and the meeting ended at 8:05 p.m.

Judy Walton, City Clerk-Treasurer

The minutes are not official until approved by the Common Council at the next regular meeting.