

# SALES AND FEES

## LOT PURCHASES & PERPETUAL CARE

Any applicant interested in purchasing a lot shall apply to the City Clerk and, upon payment for the lot selected; the City Clerk shall issue a deed to the lot. The purchaser may record this deed with the Register of Deeds. All lots hereafter sold in the City cemetery shall be provided with perpetual care services, the expense to be included in the price of the lot.

	<u>Resident</u>	<u>Non-Resident</u>
8 Grave Spaces	\$3,000	\$3,800
4 Grave Spaces	\$1,600	\$2,000
2 Grave Spaces	\$900	\$1,100
1 Grave Space	\$450	\$550
Columbarium:	<u>Single (Niche)</u>	<u>Double (Niche)</u>
Rows 1, 2, & 3	\$900	\$1500
Rows 4 & 5	\$750	\$1400

## NOTICE OF INTERMENT

Notice of interment shall be given to the City Clerk's Office by 2:00 p.m. on a regular work day and at least 2 working days notice in advance of burial. The Superintendent of Public Works or cemetery sexton must be present at all interments and shall have full charge of opening, closing and seeding all graves.

### Interment Fees:

(Residents & Non-Residents)

	<u>Monday-Friday</u> <u>before 2 p.m.</u>	<u>Weekend, Holiday</u> <u>Weekdays after 2 p.m.</u>
Full Interment	\$550	\$750
Cherub	\$250	\$450
Ashes	\$200	\$300
Columbarium	\$100	\$200

### Additional Interment Fees:

(Residents & Non-Residents)

	<u>Less Than 2</u> <u>Working Days Notice</u>	<u>Frost Charges</u> <u>Dec. 1 to Apr. 1</u>
Full Interment	\$150	\$250
Cherub	\$150	\$200
Ashes	\$75	\$200

### Additional Interment Fees:

(Residents & Non-Residents)

<u>Other</u>	
Permit – Burial/Cremation	\$50
Tent Rental	\$100
Dis-interment (Full)	\$850
Dis-interment (Ashes)	\$400

## RULES & REGULATIONS

### ENTRY.

No person shall enter or leave except through the gates. No persons other than cemetery employees or police officers shall be within the cemetery, except during the daylight hours. Dogs and other pets are **prohibited** in the cemetery; service animals shall be allowed.

### FIREARMS.

No person shall carry any firearms in a city cemetery, except for any law enforcement officer, or except in the case of military funerals and on Memorial or Veterans Day, without the written permission of the superintendent of public works.

### VEHICLES.

No vehicle shall be driven, except on roads designated for that purpose. No vehicle shall be driven in a reckless manner. Snowmobiles or ATV's are prohibited in the cemetery.

### REFRESHMENTS.

No person shall possess or consume intoxicating liquor or fermented malt beverages in the cemetery.

### MEMORIALS.

Only one marker shall be allowed per grave, set in accordance with the rules of the cemetery. Every memorial of any type will require an adequate concrete foundation, with at least a minimum 5" wash or overhang.

No monument or marker may be erected until a foundation permit has been completed and approved by the Cemetery Sexton or Public Works Director. The foundation permit fee of \$25 must be paid to the City Clerk before the approved foundation can be installed. If application is made after the monument or marker is placed, the applicant shall pay the city clerk twice the amount of the fee charged for timely applications.

Foundation work in the cemetery shall be done by an approved monument sales person(s) under the supervision of the Cemetery Sexton or Public Works Director.

Each lot at Maple Hill contains three (3) rows for markers, one row in the center of the lot referred to as "the center stone" row, and two headstone rows, located at the east and west lot lines. Monuments or markers placed in the center stone row are not limited in size, but monuments or markers placed in the headstone rows shall be of a size no larger than 16" high by 36" long and 12" wide/depth for a single space and 16" high by 48" long and 12" wide/depth for a double space. A double marker covering two spaces constitutes two markers. No monuments, markers or burials shall be placed in the walkways.

Columbarium engraving is not included in the niche price and will be the responsibility of the owner.

### DECORATIONS.

No more than two decorations on any marker or monument are permitted. All decorations, including solar lights, must be in a pot, vase, or placed on an approved upright support and placed within 6" of the memorial.

No glass vases or containers are allowed.

No decorations, with the exception of a 3" picture or a 3" military emblem, shall be allowed on the panel of a niche or on the columbarium and columbarium niches shall be engraved according to cemetery rules. Please call the cemetery sexton or City Hall for further explanation.

No decorations, other than fresh cut flowers may be placed on any grave until four days prior to Memorial Day. Any decorations placed prior to this date may be removed without notice.

All summer decorations must be removed by November 11, Veterans Day and no winter decorations may be installed until the Monday before Thanksgiving.

All winter decorations must be on an approved upright support. All winter decorations must be removed by April 15.

**(No grave blankets, please, as they get caught in equipment used to clear the ground in order to excavate for an interment.)**

# PLANTINGS

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The landscaping of the entire cemetery is under the direction of the Public Works Director and the Cemetery Sexton. Any planting may be done only with approval from the same.

No hedges, trees or bushes may be planted on any lot that will eventually grow past the boundaries of the lot. If any tree or shrub, by means of its roots and growth, become dangerous or inconvenient to safe and practical passageway, which shall include vehicles, the Public Works Director or Cemetery Sexton may enter upon the lot containing the growth and remove what he/she deems necessary for the benefit of the cemetery.

The cemetery reserves the right to trim and or remove any planting deemed necessary.

Annual flowers may be planted in either urns or beds, but must be so located so as not to interfere with the maintenance and operations of the cemetery. All plantings, urns and flowerbeds must be approved by the Cemetery Sexton or the Public Works Director.

Chairs, settees, receptacles for cut flowers, vases, glass jars, shells or toys that are deemed inconsistent with the proper keeping of the cemetery are prohibited. The cemetery Sexton or Public Works Director may remove from any lot, without notice, any of the above articles and any artificial or natural flowers which may be objectionable or become unsightly.

The cemetery assumes no liability for damage to the property of lot owners. The cemetery assumes no responsibility for any damage to any live plants. The cemetery staff shall in turn exercise due regard and make all attempts to prevent damage to any plantings, provided they have been placed in accordance with the above said rules.

Fees and policies are subject to  
Change by Council Action.

For more information contact:

Cemetery Sexton (608) 295-1676  
Public Works Director at (608) 882-2270  
Or  
City Clerk at (608) 882-2266

For a complete copy of the City Ordinance  
Regarding Maple Hill Cemetery, please  
Contact the City Clerk's Office or visit the  
city's website at

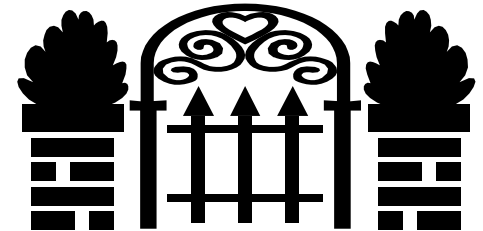
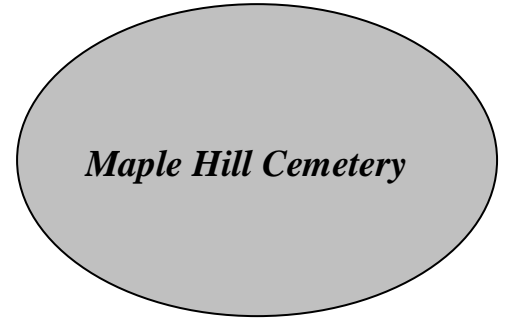
[www.ci.evansville.wi.gov](http://www.ci.evansville.wi.gov)

Resolution 2018-23 adopted 8/14/2018

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Updated November 2018

*City of Evansville*  
Public Works Department



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Policies & General Information