

Public Safety Committee
Wednesday, March 8, 2017 6:00 p.m.
Regular Meeting
Common Council Chambers
31 South Madison Street

MINUTES

1. **Call to Order.** Meeting was called to order at 6:10 pm by James Montgomery.
2. **Roll Call.** Members present: James Montgomery and Erica Stuart. Matt Brown was absent. Others present: Police Chief Scott McElroy, City Administrator Ian Rigg, Deputy Clerk/Treasurer Samantha Jozefowicz, Bill Hurtle, Karen Hurtle, Francisco Lugo, Nichole Soto and Ann Elliott.
3. **Agenda.** A motion was made by Stuart, second by Montgomery, to approve the agenda as printed. Motion was approved 2-0.
4. **Minutes.** A motion was made by Montgomery, second by Stuart, to approve the February 8, 2017 Public Safety regular meeting minutes. Motion was approved 2-0.
5. **Citizen appearances.** None
 - A. Pathways Preschool traffic issues. Nichole Soto expressed concerns about preschool kids and school bus pick up times. There was a discussion on the safety of the area, parking lot and crossing for the preschoolers. After discussing an ordinance change, sign placements and longer term plans to correct the matter, a temporary placement permit was decided as the best course of action for meeting the immediate safety need. Nichole Soto was going to send out an email to the school district and Ian Rigg was going to assist with the permit application.
6. **Old Business.** None.
7. **New Business.**
 - A. A motion was made by Stuart, second by Montgomery to approve the Original Operators License application for: 1. Eric Allen Busse; 2. Ashley Renee Johnson; and 3. Katelyn Daeann Kufahl. Motion was approved 2-0.
 - B. A motion was made by Stuart, second by Montgomery to recommend to Common Council approval of the Original Alcohol Beverage License Application for a **Class "A" Beer/"Class A" Liquor** License for:
 - (1) Francisco Lugo, **304 Central Avenue, Sparta, WI 54656, d/b/a El Vallarta Mexican Restaurant, 609 E. Main Street, Evansville, WI 53536.** A motion was made by Stuart, second by Montgomery to approve. The motion was in error and Montgomery and Stuart withdrew the motion. Stuart made, and Montgomery seconded the motion to amend and approve as a **Class "B" Beer/"Class B" Liquor.** Motion was approved 2-0.

- (2) Casey's Marketing Company, Emma Monheim, Agent, **702 W. Burnett Street, Beaver Dam, WI 53916, d/b/a Casey's General Store # 3583, 230 E. Main Street, Evansville, WI 53536.** Motion was approved 2-0.
- C. A motion was made by Montgomery, second by Stuart to approve the Provisional Alcohol Beverage License Application for a **Class "A" Beer/"Class A" Liquor** License for:
- (1) Casey's Marketing Company, Emma Monheim, Agent, **702 W. Burnett Street, Beaver Dam, WI 53916, d/b/a Casey's General Store # 3583, 230 E. Main Street, Evansville, WI 53536.** Motion was approved 2-0.
8. **Police Department Report.** McElroy gave his monthly report covering the training for officers. Officers chaperoned the Evansville Youth Center ice skating field trip as part of the community outreach. The new police web page is on the city website. EPD will be working with the school district administration on ALICE training for faculty and staff later this spring. Drug Drop Off day will be April 29 from 8-11am at EPD. W&L employees replaced lights in PD. Requested quotes for bathroom remodel. The 2016 year end CAD Report should be available in April from the 911 communication center. Almost all employee evaluations have been completed. Accreditation Assessment report was presented before the WILEAG board on Monday, February 27, 2017. One assessor will return to EPD for final walk through/review. Currently in the hiring process to create an eligibility list and plan to hire 1-2 part time officers. Calls for February were 912 and in 2016 they were 763. Number of license plate transactions for February 2017 were 50.
9. **EMS Report.** Rigg reported for Kessenich 47 calls for service in February. Run Review EMT Refresher. Received quote from Baycom to replace outdated MDT's. Received positive feedback from members of the Evansville Fire Department in regards to the changed dispatches and the increase in them being requested to assist on different emergencies. Working on changing our Operational Plan to reflect that we are using First Responders in certain situations to assist Evansville EMS. As part of the change an Agreement with Evansville Fire District and Evansville EMS will be signed stating with/how First Responders will be used. A new EMT that will complete his affiliation on March 25 and will begin to ride as of April 1, 2017, in the training capacity. There are currently 2 students in class and will complete classroom in May.
10. Stuart made a motion to approve and recommend to Finance and Labor Relations Committee the job descriptions of: Police Chief, Police Lieutenant, Police Sergeant, Police Officer, Police Secretary Full-time, Police Secretary Part-time, Montgomery seconded. Motion passed 2-0.
11. **Meeting Reminder:** Next regular meeting scheduled for Wednesday, April 5, 6:00 pm.
12. **Motion to adjourn.** Motion by Stuart, second by Montgomery, to adjourn at 7:22 pm. Motion approved 2-0.

Samantha Jozefowicz
Deputy Clerk/Treasurer