

**Finance and Labor Relations Committee**  
Regular Meeting  
Thursday, July 6, 2017 6:00 p.m.  
City Hall, 31 S. Madison Street, Evansville, WI

**MINUTES**

1. **Call to order and roll call.** Chair Rick Cole called the meeting to order at 6:00 p.m. Members present: Alderpersons Rick Cole and James Montgomery. Others present: Mayor Bill Hurtley, City Administrator/Finance Director Ian Rigg and Utility and Finance Accountant Julie Roberts.
2. **Approval of Agenda.** Montgomery made a motion, seconded by Cole to approve the agenda. Motion approved 2-0.
3. **Approval of Minutes.** Montgomery made a motion, seconded by Cole to waive the reading of the minutes of the June 8, 2017 regular meeting and to approve them as printed. Motion approved 2-0.
4. **Citizen appearances other than agenda items listed.** None.
5. **Motion to accept the City bills as presented.** Montgomery made a motion, seconded by Cole to accept the City bills as presented in the amount of \$1,006,889.41. Motion approved 2-0 on a roll call vote.
6. **New Business**
  - A. Montgomery made a motion to recommend to Common Council an employment contract with Patrick Reese. Cole seconded. Discussion took place regarding educational incentives and how that may be addressed during the 2018 budget process. Motion approved 2 – 0.
  - B. Montgomery made a motion to recommend to Common Council a memorandum of understanding with the Evansville Police union. Cole seconded. Rigg stated that this will provide the Police Department with some flexibility when hiring a person that brings experience with them. Motion approved 2 – 0.
  - C. Montgomery made a motion to recommend to Common Council, Resolution 2017-16 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for the 2018 Library Expansion. Cole seconded. Costs are being incurred before the borrowing is taking place. This will allow the City to be reimbursed for those costs. Motion approved 2 – 0.
7. **City Administrator/Finance Director Report.**

Rigg stated that we have the audit underway but there are still some minor corrections that need to happen first. We currently have \$100,000 to \$300,000 excess in General Fund but a large deficit in the Capital Fund. This was due largely to the architect expenses being greater than expected in 2016 rather than in 2017 when some borrowing was planned. Rigg is working on a long term sewer rate schedule based need to cover improvements and inflation. Rigg will be at a conference in August.

**A. Budget – Large View.** Rigg gave an update of what he considered larger asks in operations that will continue in future years. The addition of a FTE Police officer and FTE Public Works employee should be looked at and measured to meet some of the recent requests made by elected officials. Rigg warned they

may not happen, but he can add them in to see how the budget looks. Montgomery expressed he wants to see an added officer, EMS/Fire Merger consultant hired and emergency generators at different buildings in the 2018 budget. The Committee desired looking at Local Vehicle Registration Fee again. They said they would like to reassess it as part of the budget. Rigg mentioned that the Library may take away capacity in our self-imposed debt restraint. Rigg stated the current policy is very conservative and a slightly higher allowance should not impact bond rating. Rigg warned though having some restriction is wise given what had happened to other communities after the recession. Montgomery also asked that the DPW building remain a priority on the Capital Plan.

**8. Unfinished Business**

**A. Library project update.** None.

**B. TIF Amendment and Loan Refinance.** Rigg noted that the Joint Review Board will meet on July 18th.

**9. Meeting Reminder.** The next regular meeting is scheduled for August 3, 2017 at 6:00 p.m.

**10. Adjournment.** Meeting adjourned at 7:16pm.

Julie Roberts, Utility and Finance Accountant

*These minutes are not official until approved by the Finance and Labor Relations Committee at their next regular meeting.*