

Finance and Labor Relations Committee
Regular Meeting
Thursday, January 5, 2017 6:00 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order and roll call.** Chair Josh Manring called the meeting to order at 6:04 p.m. Members present: Alderpersons Josh Manring, James Montgomery (arrived at 6:07 pm), and Rick Cole. Others present: Mayor Bill Hurtley, City Administrator/Finance Director Ian Rigg, and Community Development Director Jason Sergeant.
2. **Approval of Agenda.** Cole made a motion, seconded by Manring to approve the agenda. Motion approved 2-0.
3. **Approval of Minutes.** Cole made a motion, seconded by Manring to waive the reading of the minutes of the December 8, 2016, regular meeting and to approve them as printed. Motion approved 2-0.
4. **Citizen appearances other than agenda items listed.** None
5. **Motion to accept the City bills as presented.** Cole made a motion, seconded by Manring to accept the City bills as presented in the amount of \$956,281.72. Motion approved 3-0 on a roll call vote.
6. **New Business**
 - A. Cole made a motion, seconded by Montgomery to approve the job description of Building Inspector. Rigg explained that this description went through Plan Commission and Municipal Services. After review, a few changes were made. The position is to report to the Community Development/Zoning Administrator. Few other minor and formatting changes were made. Motion approved 3-0.
 - B. Montgomery made a motion, seconded by Cole to recommend to Common Council Resolution 2017-01, Amending the 2016 Budget. Rigg pointed out the proposed changes to the budget, the reasons for the changes. Manring suggested a total balance at the end of the sheet before it goes to Council. Motion approved 3-0.
 - C. Montgomery made a motion, seconded by Cole to recommend to Common Council Resolution 2017-02, Amending the City of Evansville's Fee Schedule – Records Request. Rigg explained this is to set the fees after changing the ordinance. Motion approved 3-0.
7. **City Administrator/Finance Director Report.** Rigg reported on the upcoming Ehlers conference and changes in the physical office arrangement.
8. **Unfinished Business**
 - A. **Library project update.** No new information.
 - B. **TIF Amendment and Loan Refinance.** Rigg reported the City should look at ways to get all 4 TIDs in a healthier financial position and not cost the City annually in added taxes. After the Ehlers conference, Rigg and Johnson from Ehlers will work on the TID 5/8 amendment. As we refinance the 2007 loans we need to close our negotiations on the other assessments in TID 6/7.

9. **Meeting Reminder.** The next regular meeting is scheduled for February 9, 2017 at 6:00 p.m.
10. **Adjournment.** Cole made a motion, seconded by Montgomery to adjourn at 6:55 p.m. Motion approved 3-0.

Ian Rigg, City Administrator/Finance Director

These minutes are not official until approved by the Finance and Labor Relations Committee at their next regular meeting.