

**Common Council
Regular Meeting**

Tuesday, February 12, 2019, 6:30 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:31 p.m.
2. **Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Rick Cole, Larry Dobbs, Dianne Duggan, Ben Ladick, James Montgomery, Joy Morrison, and Erika Stuart. Others present: City Administrator/Finance Director Ian Rigg, Customer Service Representative Leah Hurtley, City Attorney Mark Kopp and Community Development Director Jason Sergeant.
3. **Approval of Agenda.** Brooks made a motion, seconded by Dobbs to approve the agenda. Motion approved 8-0.
4. **Approval of Minutes.** Brooks made a motion, seconded by Montgomery to waive the reading of the minutes of January 8, 2019 and approve as presented. Brooks asked that the spelling of Jason Sergeant in addition to Megan Kloeckner's be corrected. Motion, with corrections, approved 8-0.
5. **Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
6. **Citizen appearances.**
7. **Reports of Committees**
 - A. **Library Board Report.** Rigg shared Kloeckner's report in her absence –Construction Update: The Library is closed through February 19 for final furniture delivery and to move our collections. We will resume our normal hours on February 20. We do not have a date set for the grand opening at this time. FEH Design walked through the project last week to create a punch list for Vogel Brothers. They will be working on the list over the next couple of weeks. The exterior punch list will be done at a later date due to the weather.

Other Updates: Partnering with the ECSD Nature Center for a Candlelight Nature Walk on February 14 at 5:30 PM. Participants can enjoy a story walk of Over and Under the Snow by Kate Messner and can explore inside the Nature Center after the walk is finished. All libraries in the Arrowhead Library System are now offering access to Transparent Language Online. This resource has over 100 languages to choose from, and it offers English learning for speakers of over 20 languages. For access, visit the library's website.
 - B. **Youth Center Advisory Board Report.** Brooks reported the Youth Center is doing well, an older Honeycomb pool table was swapped out for a donated 8' slate pool table. Reminder that the Ducks (fundraiser) are out and call to Quack your friends.
 - C. **Plan Commission Report.** Stuart noted a short meeting. Sergeant shared they discussed a site plan approval, 317 Cherry Street recommendation of the property that it gets demolished and redeveloped as a single family home. Rigg noted that Planning Commission will need to provide a report and provide comments to Council to be voted on per City Attorney, Mark Kopp's direction.

D. Finance and Labor Relations Committee Report

- (1). Cole made a motion, seconded by Dobbs to accept the City bills as presented in the amount of \$4,704,068.80. Brooks had inquired on a transaction on page 5 of the bills as to why a department head's credit card was reimbursed instead of using a city credit card. Rigg said that he would look into it and report back via email to the council. Brooks also inquired on page 14, \$3,000 to the Gold Shovel Program, it was confirmed it was for the project on Highway M. Brooks asked to ensure that this was trackable so it could be delegated appropriately when the time came. Rigg will discuss with Utility and Finance Accountant, Julie Roberts. Motion approved 8-0 on a roll call vote.
- (2). Cole made a motion, seconded by Duggan to approve Employee Assistance Program renewal agreement with ESI. Rigg noted we currently have an agreement with Employee Assistance Program (EAP). They have updated services that are not in the contract. Brooks asked about the quantities on the Fees and Payments (7E). Motion approved 8-0 on a roll call vote.
- (3). Cole made a motion, seconded by Duggan to approve actuarial valuation service agreement with Key Benefit Concepts, LLC. Rigg said GASB 75 passed a new rule. Brooks and Dobbs asked for clarification on the acronym, Rigg confirmed "Government Accounting Standards Board" as well as the effective date. Rigg explained that due to signing timeline, they were voting on the agreement retroactively. Motion approved 7-1 on a roll call vote, Brooks opposed.
- (4). Cole made a motion, seconded by Duggan to approve Resolution 2019-02, Amending the 2018 Budget. Rigg reported that the revenues matched the increases in the general fund. Clearing up tracking on what we have done. TID 5 was negatively impacted due to increasing debt owed. Brooks inquired on the Part-Time Police hours as we "missed by 50% again." Rigg explained that this is happening when we promote a police officer from part-time to full-time before it gets approved by the Police Commission, and also when we build-in overtime and we counteract the full-time with part-time. Stuart asked for updated status on recycling costs. Rigg explained the contractor did not update the number of users. Motion approved 8-0 on a roll call vote.

E. Public Safety Committee Report. Duggan shared that the Library was approved for a short term road closure on June 28th 2019 for their Ice Cream Social. Two new squad cars have been ordered. Chief shared he would be on the news for the school resource officer. Voting on 7 Original Operators Licenses, approved 6, one applicant that the board had questions on never showed. EMS monthly report coincides with national trend and shows a 48% increase in calls throughout the month of January 2019. Brooks will advertise a recruitment piece on the billboard for the EMS.

F. Municipal Services Report.

- (1). Brooks made a motion, seconded by Ladick to approve monitoring agreement for the WWTP wind turbine with Northern Power. Brooks shared an incident with communication occurred allowing the monitoring contract to expire. This

brought attention to a connection also with WWTP. Motion approved 6-0 on a roll call vote.

Stuart asked what the city policy is on trash pickup, noting recent missed pickups. Rigg explained that recent road conditions and low temperatures hindered the regular schedule. The city posts information regarding any delays on the city's website and Facebook page, residents can also call city hall. Beginning at the end of this year the city will be preparing RFP's for the next contract. Dobbs added that improvements have been made by Advanced Disposal.

Brooks report citizens came to the meeting to share complaints/concerns about the cross section of Madison Street and Main. Current efforts are the stand-up pedestrian crossing barriers forcing people to stop as a one-lane stop as designed. In the spring they will repaint the pedestrian crossing.

G. Economic Development Committee Report. Ladick reported a quick nonactionable meeting occurred.

H. Redevelopment Authority Report. No meeting.

I. Parks and Recreation Board Report. Morrison reported, Eager Free Library representative, Allison, came to the meeting to collaborate events within the parks, all fees were waived. May 18-19th Boy Scouts overnight stay was approved, and fees were waived. The board waived fees for the Grove Society for August 18th and/or August 25th. They reviewed chapters 4 and 5 of the Master Park Plan and continue to make progress on the update. Rigg shared the Facebook discussion on a Dog Park. Morrison noted the condition on the ice on Lake Leota Park and people were ice-skating.

J. Historic Preservation Commission Report. Morrison said there were 3 applications to review; 32 W Main Street – tabled, 133 Grove Street and 230 W Church Street - approved. Sergeant noted that the verbiage change at the state level was changed and has consequently made approving applications at a city level more difficult. Morrison announced Betsy Ahner's retirement from the Historic Preservation Commission.

K. Fire District Report. Dobbs reported the Fire District received a \$3,400.00 grant from the DNR to be used for clothing and training. Dobbs reported the coinciding numbers, of the EMS report, where calls are up about 50% and agreed that this is a national trend.

L. Police Commission Report. No meeting.

M. Energy Independence Team Report. Brooks shared that there was a guest from the DNR to discuss the Green Tier: Legacy program. Brooks will share a report at a later date after further reviews are done.

N. Board of Appeals Report. No meeting

8. Unfinished Business. None

9. Communications and Recommendations of the Administrator. Rigg reported that the in following weeks he will be at the APPA Rally in DC and WCMA conference in Sheboygan. He met with the school district to discuss the SRO position and the AT&T bill dispute is settled. Rigg asked the Council to think ahead about a Committee of the Whole meeting and suggested we look at development as a topic.

- A. Highlights from Ehlers conference. Rigg told the Council that he will review our investment policies for key things brought up at the conference. There was a n informative presentation showing the tax density of development and how small stores provide more taxes than big box stores per acre. Brooks updated the Council on one presentation regarding housing and City contribution. Brooks also noted the rising costs of infrastructure. Sergeant spoke on how new home construction has changed.
- 10. Communications and Recommendations of the Mayor.** Hurtley brought up the vacant seat that will become available after Montgomery’s term ends. Hurtley also shared plowing complaints from citizens with the council.
- 11. New Business.**
- 12. Introduction of New Ordinances.**
- 13. Meeting Reminders**
 - A. Regular Council Meeting: Tuesday, March 12, 2019, 6:30 p.m. at City Hall
- 14. Closed Session.** Brooks made a motion, seconded by Cole, to convene in closed session pursuant to Sec. 19.85(1)(e) of the Wis. Stats. to discuss obtaining public property (properties) or payment (payments), where discussion in open session would negatively impact the city's competitive or bargaining position. Upon completion, Common Council will not reconvene in open session. Motion passed 8-0 by roll call at 7:48 p.m.

Leah Hurtley, Customer Service