

**Common Council
Regular Meeting**

Tuesday, November 13, 2018, 6:30 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:32 p.m.
2. **Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Larry Dobbs, Dianne Duggan, Ben Ladick, Joy Morrison, and Erika Stuart. Alderpersons Rick Cole and James Montgomery were absent. Others present: City Administrator/Finance Director Ian Rigg, City Clerk/Treasurer Judy Walton, City Attorney Mark Kopp, Community Development Director Jason Sergeant, Library Board Trustee Susan Kruser, WPPI Energy Services Representative Cory Neeley, and Kelly Gildner of The Review.
3. **Approval of Agenda.** Dobbs made a motion, seconded by Duggan to approve the agenda. Motion approved 6-0.
4. **Approval of Minutes.** Brooks made a motion, seconded by Dobbs to waive the reading of the minutes of October 03, 2018 and October 09, 2018 and approve as presented. Motion approved 6-0.
5. **Civility reminder.** Recognition of the commitment to civility and decorum.
6. **Citizen appearances.** None.
7. **Reports of Committees**
 - A. **Library Board Report.** Kruser reported the new library addition is open and they are on track to finish Phase 2 in January.

Megan and Alison are working on completing the grant from IEEE (Institute of Electrical and Electronics Engineers). Supplies for the circulating science kits have been ordered. The next step is cataloging and processing each kit. A few of the items found in the kits are Magnatiles, Snapcircuits, and Ozobots.

Megan is attending the Evansville Fund reception tonight to receive a grant to support early literacy development. The money will be used to purchase items that will be available for use in the children's room during library hours.
 - B. **Youth Center Advisory Board Report.** Brooks reported that Becky Bartlett was at the Evansville Fund reception receiving a grant. They are preparing to mail the business appeal for the year end; Quacking will take place, weather dependent; and the center has a volunteer coordinator to help get parents involved and there are expectations that each parent will volunteer at least 1 hour of their time per year.
 - C. **Plan Commission Report.** Stuart reported they discussed the inspector's activities, the house to be razed, and a developer was present for a conceptual discussion for 155 E Main Street.

Sergeant added that people from the A Greater Madison Vision presented a slideshow summarizing the planning process.

 - (1). Brooks made a motion, seconded by Stuart to approve Land Division Application LD-2018-08 to divide Parcel 6-27-970.9C located at 529 and 531

W Main Street into two lots with the condition the applicant files the final CSM and maintenance agreement with Rock County Register of Deeds.

Motion approved 6-0.

D. Finance and Labor Relations Committee Report

- (1). Duggan made a motion, seconded by Brooks to accept the City bills as presented in the amount of \$2,372,097.70. Motion approved 6-0 on a roll call vote.
- (2). Duggan made a motion, seconded by Dobbs to approve Ordinance 2018-11, an Ordinance Adopting the 2019 Operating and Capital Budgets and Setting Tax Levies.

Duggan stated Finance and Labor only needed to cut \$1,200 after proposed changes by Rigg.

Rigg presented all the changes made to the budget since the October meeting and pointed out that the new vehicle for the building inspector was kept in the budget instead of using a retired police squad as they felt the look of a police vehicle would send the wrong message.

Rigg thanked the department heads and committees for all their work on the budget.

Brooks made a motion, seconded by Ladick to amend the budget deleting the \$25,000 for the inspector vehicle. Brooks explained he had a hard time paying \$25,000 for a vehicle that will get that amount of use and miles. He added that vehicle rotation should be newest gets the heaviest use.

Hurtley pointed out that there are no other vehicles to use and the last vehicle we sold was just junk.

Duggan added that if the city were to get a resource officer they would need a vehicle.

Discussion continued about the current vehicle used by the inspector which releases exhaust into the vehicle and is not ergonomically correct. Leasing was also brought up.

Amendment failed 2-4 with Dobbs, Duggan, Morrison, and Stuart opposing.

Main motion approved 6-0 on a roll call vote.

- (3). Duggan made a motion, seconded by Brooks to approve ICS agreement with UB&T.

Rigg stated he still has a couple of unanswered questions regarding the process for handling disputes and clarification on some of the fees.

Rigg explained that ICS places funds into demand or money market deposit accounts which earn interest. Each account would be in amounts under the FDIC insurance maximum which reduces other collateral requirements.

Morrison expressed concern over the fees and Rigg explained that the fees occur between the banks.

Motion approved 6-0 on a roll call vote.

- (4). Duggan made a motion, seconded by Brooks to approve Agreement for Maintenance Assessment Service with the additional scope of services for full revaluation.

Rigg pointed out that the contract automatically renews, which he is comfortable with, but he will request that they remove that from the contract.

Brooks made a motion, seconded by Duggan to amend the motion to allow Rigg authority to negotiate removing the automatic renewal. Amendment approved 6-0.

Main motion, as amended, approved 6-0.

- (5). Duggan made a motion, seconded by Brooks to approve the Media and Social Media Policy.

Brooks asked if this was a stand-alone policy or if it was incorporated into the employee handbook and Rigg stated it was stand-alone and he would like other departments Facebook pages to follow this policy and not their own.

The following changes were made:

1. Sensitive or Controversial Issues, bullet point #6: Accidents on city property resulting in injury or death to citizens, ~~i.e. a fall in a city building, or drowning at a city pool or lake.~~
2. Personal Points of View, #3: An employee expressing their personal point of view when addressesing a public meeting,
3. Personal Points of View, #7: Employees should avoid the use of personal or other platform
4. Renewal, #1, end of sentence: by no later than 12-31-19 and every three years thereafter.

Motion, with changes, approved 6-0.

E. Public Safety Committee Report. Duggan reported the new garage doors are completed. Calls for both EMS and EVPD have increased.

- (1). Dianne made a motion, seconded by Dobbs to approve EMS service area agreements.

Rigg clarified that the per capita went from \$20.00 to \$19.50 because of the population adjustment. The point of the tax is to supplement only what we need that runs for service cannot cover in cost. Brooks received confirmation that the per capita went down but the contribution went up. Rigg added that this will be looked at earlier in the next year after reviewing what is needed for the ambulance.

Motion approved 6-0 on a roll call vote.

F. Municipal Services Report

- (1). Brooks made a motion, seconded by Ladick to approve a contract for sludge hauling services.

Brooks stated this is something we will still need to do with a new plant but far less of it.

Motion approved 6-0 on a roll call vote.

- (2). Brooks made a motion, seconded by Stuart to approve a maintenance contract for the wind turbine.

Brooks stated we had three companies working on the turbine and got it down to one; this is the one that the contract is for.

Motion approved 6-0 on a roll call vote.

G. Economic Development Committee Report. Ladick reported they discussed available properties, the Bauer lot, and the Brown School Road development. Sergeant added they will be discussing the Smart Growth Plan, 2019 goals, and gold shovel certified sites.

H. Redevelopment Authority Report. No report.

I. Parks and Recreation Board Report. Morrison reported leaf collection continues in the park, the fireplace has been finished, fish re-stocking is complete, and the next 100' of creek walls is progressing. They discussed fish cribs and this may be an Eagle Scout project but that would require a DNR permit, which Chad Renly is working on.

- (1). Morrison made a motion, seconded by Duggan to approve Resolution 2018-28 Resolution Recognizing the Completion of the 2018 West Side Park Development Plan.

Council received clarification that there was no decision being made at this time but at this point the preference would be Plan C.

Motion approved 6-0.

J. Historic Preservation Commission Report. Morrison reported they had a number of applications approved: 110 Garfield to restore a fire damaged home; 3 W Liberty replace a front porch, 15 E Main to replace exterior stairs; and 19 Mill to replace the roof, windows, and doors. The application for 20 Railroad was not presented. They also discussed the fireplace project.

K. Fire District Report. Dobbs reported there were 25 calls in the month, they are looking at a FEMA grant for \$127,000; they are looking to replace Truck #662 in 2020; the Fire Members Association has spent approximately \$20,000 on battery equipment; they discussed fire inspections for 2019; they approved resolutions; and they have added one new firefighter.

L. Police Commission Report. No report.

M. Energy Independence Team Report. Brooks reported they encouraged Cory Neeley and Chad Renly to be involved with the school district with any future improvements for conservation and energy use; Brian Berquist presented Wind Turbine 101 and they discussed the benefits and shortcomings of our current wind turbine. They meet again the first week in February.

N. Board of Appeals Report. No report.

8. Unfinished Business

A. Brooks presented the second reading and made a motion, seconded by Stuart to approve Ordinance 2018-12, an Ordinance Amending Chapter 70 of the Municipal Code (Law Enforcement). Motion approved 6-0.

9. Communications and Recommendations of the Administrator. Rigg reported there is a lot of training going on in the office; the budget was very time consuming; and there are no changes in the AT&T bill yet.

- A. Brooks made a motion, seconded by Duggan to approve engagement letter with Johnson and Block for the 2018 Audit. Motion approved 6-0 on a roll call vote.

10. Communications and Recommendations of the Mayor.

- A. Hurtley presented his Mayoral proclamation in recognition of Hunger and Homeless Awareness Week.
- B. Brooks made a motion, seconded by Ladick to approve Resolution 2018-30, A Resolution Supporting Closing the Dark Store Loop Hole. Motion approved 6-0.
- C. Brooks made a motion, seconded by Dobbs to appoint members: James Otterstein, 51 S Main Street, Janesville, WI; Roger G Roth, 120 Garfield Ave.; Christina Slaback, 8 W Main St.; Ben Ladick, 126 Garfield Ave.; and Walter Shannon, 104 W Main St, to the Economic Development Loan Review Board. Motion approved 6-0 on a roll call vote.

11. New Business. None

12. Introduction of New Ordinances. None

- 13. Closed Session.** Brooks made a motion, seconded by Dobbs to convene in closed session pursuant to Sec. 19.85(1)(e) of the Wis. Stats. to discuss specific obligations that are due the city, which might entail discussion regarding obtaining public property(properties) or payment (payments), where discussion in open session would negatively impact the city's competitive or bargaining position. Upon completion, Common Council will reconvene in open session. Motion approved 6-0 on a roll call vote at 8:07 p.m.

The meeting returned to open session at 9:15 p.m.

- 14.** Brooks made a motion, seconded by Duggan to approve amendment to development agreement, pending approval of Redevelopment Authority, between Dysis II and the City of Evansville.

Brooks asked what the process is to extend a TIF district an additional 7 years. Rigg stated the 7 years is already guaranteed because it is a redevelopment TIF. There are other extensions that require notification to the other taxing jurisdictions.

Sergeant received confirmation from Rigg that this won't have any effect on any additional TIF incentives that may be discussed with additional redevelopment properties.

Motion approved 5-1 on a roll call vote with Stuart opposing.

15. Meeting Reminders.

- A. The next regular Council meeting is scheduled for Tuesday, December 11, 2018 6:30 p.m. at city hall.

- 16. Adjournment.** Duggan made a motion, seconded by Morrison to adjourn at 9:18 p.m. Motion approved 6-0.

Judy Walton, City Clerk/Treasurer

The minutes are not official until approved by the Common Council at the next regular meeting