Common Council

Regular Meeting

Wednesday, March 16, 2016, 6:30 p.m.

City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. Call to order. The meeting was called to order at 6:30 p.m. by Mayor Sandy Decker.
2. Roll Call. Members present: Mayor Sandy Decker, Alderpersons Jim Brooks, Rick Cole, Gene Lewis, Josh Manring, James Montgomery, and Erika Stuart. Members absent: Alderpersons Matt Brown and Ben Ladick. Others present: City Administrator/Finance Director Ian Rigg, City Clerk/Treasurer Judy Walton, Consigny Law Office Attorney Mike Faust, Community Development Director Jason Sergeant (arrived at 6:58 p.m.), Kelly Gildner from The Review, Greg Johnson from Ehlers and Associates, and John Decker (arrived at 7:13 p.m.).
3. Approval of Agenda. Brooks made a motion, seconded by Manring to approve the agenda. Motion approved 6-0.

1. Approval of Minutes. Decker noted the following corrections to the minutes:

February 9, 2016: Item 6B2 1st paragraph – She expressed concern about this ordinance having an effect on her being able to ~~see~~ sell her home. Item 6B2 8th paragraph – She added that ~~they have~~ the City has been monitoring the proposed legislation and most of the Historic Preservation language has been removed from the proposed bill.

February 20, 2016: Item 10 – Former uses included a grocery store, retail, and ~~day are~~ daycare. Item 12a – Jerry Roth has looked at using the ~~exiting~~ existing location, expanding the land size, adding to the school, and keeping the existing building. Item 15 – Decker stated that these items are not on the agenda to find resolution ~~for~~ but are items we don’t want to lose sight of.

Cole made a motion, seconded by Manring to waive the reading of the minutes of the February 9, 2016 regular meeting and the February 20, 2016 Committee of the Whole meeting and to approve them as corrected. Motion approved 6-0.

1. Civility reminder. Recognition of the commitment to civility and decorum at city meetings.
2. Citizen appearances
	1. Greg Johnson from Ehlers and Associates presented information on Tax Increment Financing (TIF). He explained that TIF is the primary economic development tool that municipalities have at their disposal. The primary objective of TIF is to encourage development and redevelopment within defined areas within the community. The Tax Increment District (TID) can have any number of parcels, cannot exceed a certain value, and the boundary has to be contiguous to the city. The increment is the tax revenue generated by value in excess of the base value. He explained the “But For” test, the general qualifications of the TID, the life of the TID, qualifying expenditures, how a TID is created and amended, and the benefits and risks involved. He gave an update of each of Evansville’s active TID’s.
	2. Public Hearing: Amending Chapter 110, Subdivisions and Other Land Divisions
		1. Sergeant reported that the proposed ordinance includes some language changes and would require sidewalks on both sides of the street.
		2. Decker opened the public hearing at 7:17 p.m. There were no public comments. Decker closed the public hearing at 7:18 p.m.
		3. Manring asked how Item (f) Cul-de-sac worked and what would it look like. Sergeant replied that the sidewalks would be required on the street leading up to the cul-de-sac bulb but not the bulb itself. This does not prohibit the city from requiring a developer to install sidewalks on both sides of the street and the entire cul-de-sac bulb.
		4. Brooks presented the second reading and made a motion, seconded by Manring to adopt Ordinance 2016-03, an Ordinance Changing the City of Evansville Municipal Code Chapter 110: Subdivisions and Other Land Divisions. Motion approved 6-0.
	3. Public Hearing: Amending Chapter 106, Streets, Sidewalks, and Other Public Places
		1. Sergeant reported that the proposed ordinance includes changes to section (b)1 that clears up the policy manual and adds sections (f) and (g).
		2. Decker opened the public hearing at 7:25 p.m. There were no public comments. Decker closed the public hearing at 7:26 p.m.
		3. Stuart asked if this would require everyone to get sidewalks and Sergeant stated that if a house gets rebuilt, if the street gets redone, if there is a concern for pedestrian safety or there are mobility issues.

Cole asked for clarification on (g)(2)a – Substantial Improvement. After discussion the words “Substantial Improvement” were deleted.

* + 1. Manring presented the second reading and made a motion, seconded by Cole to adopt Ordinance 2016-04, an Ordinance Changing the City of Evansville Municipal Code Chapter 106: Streets, Sidewalks, and Other Public Places as changed. Motion approved 6-0.
	1. Other citizen appearances. None.
1. Reports of Committees
	1. Library Board Report
		1. Manring made a motion, seconded by Cole to approve contract with FEH for Architectural Services for the Eager Free Public Library expansion project.

Decker stated one of the architects from FEH was at the Tech Staff meeting this morning. They added language the city requested requiring them to use the WPPI New Construction Design Assistance Program and they added exhibits that were missing from the original document.

Motion approved 6-0 on a roll call vote.

* + 1. Via an email from Kloeckner, Decker reported the Campaign Planning Committee met yesterday and they are beginning to work on promotional materials for the fundraising campaign; 2 people are donating their time - Greg Marshall is doing design work and Steve Feeney is doing photography work; they had a very successful Dr. Seuss program with 54 people attending last Saturday; they will have 3 programs during the week of spring break: Legos, Life-size Chutes and Ladders, and Crafternoon; and the Friends are hosting 2 high school study nights next week from 7:00 p.m. – 10:00 p.m.
	1. Youth Center Advisory Board Report. Stuart reported that fundraising is down; she invited all to an open house on April 26th from 4:30 p.m. to 5:30 p.m.; and another field trip is scheduled for April 18th.
	2. Plan Commission Report
		1. Manring made a motion, seconded by Brooks to approve the final land division and final plat for Windmill Ridge.

Sergeant noted that the staff report differs from the preliminary land division that was approved in 2014 as there were changes on the DNR approval in regard to Outlot 4. He explained each of the 4 conditions for approval.

Brooks made a motion, seconded by Manring to amend the motion to incorporate conditions 1-4 of the staff report. Amendment approved 6-0. Main motion, as amended, approved 6-0.

* 1. Finance and Labor Relations Committee Report
		1. Brooks made a motion, seconded by Cole to accept the City and Water & Light bills as presented in the amount of $2,933,144.35. Motion approved 6-0 on a roll call vote.
		2. Brooks made a motion, seconded by Cole to accept the City of Evansville website redesign proposal brought forth by Byte Studios.

Council reviewed the summary of the proposals for the website redesign. Rigg had recommended Byte Studios. Manring asked what $18,450 gives us and Rigg explained there would be a much easier content management system. Facebook is available but not included. There was discussion about whether Twitter was advantageous or not.

Motion approved 6-0 on a roll call vote.

* 1. Public Safety Committee Report. Montgomery reported the Evansville Police Department registered for the April 30th drug take back day; EPD are participating in the Reality Maze at the high school on April 12th; EPD staff will complete blood borne pathogen and EVOC (Emergency Vehicle Operators Course) training in the next few months; 5 EPD Officers will attend a 2-day Alert Level 1 active shooter training on March 22nd – 23rd and April 11th – 12th; and EPD has received a second laptop, purchased from a grant.

EMS Employee Sharing Contracts with Milton, Town of Beloit, and Orfordville are on this agenda for renewal. The EMS Chief continues to make improvements in record retention; she has ordered better bedding for volunteers that need to spend the night; she continues to audit the department and make necessary adjustments and corrections; and she is improving staff morale.

* + 1. Montgomery made a motion, seconded by Manring to approve Resolution 2016-07 Intergovernmental Emergency Medical Services Employee Sharing Contracts. Motion approved 6-0
	1. Municipal Services Report
		1. Brooks made a motion, seconded by Cole to approve Resolution 2016-08, Establishing the Energy Independence Team as a sub-committee of the Municipal Services Committee. Decker gave a brief history of the Team.

Motion approved 6-0.

* + 1. Brooks reported that he and Ben Ladick attended the APPA Legislative Rally. They met with staff from Congressman Pocan and Congressman Ryan’s office, and Senator’s Baldwin and Johnson. They went out with 3 key messages: preservation of tax exempt financing, non-federal treatment for solar connectivity; and as the clean power plant moves forward, they asked that reliability be taken into consideration in any requirements so that we are not forcing coal to shut down before there is a reliable substitute to take its place.
		2. MSC has asked that the dugouts be ordered.
	1. Economic Development Committee Report
		1. Brooks made a motion, seconded by Cole Motion to adopt Revolving Loan Fund Procedures and Policy Manual.

Sergeant touched on the proposed changes. In addition to the proposed changes, a number of grammatical corrections were made. Other changes by Council included:

* Section 2.1 6) and advise ~~the City~~ on default matters.
* Section 3.2 1) or start-up a new business in the City of Evansville may submit applications.
* Section 3.4 7) The payment of assessments for sewer, water, street, and other public utilities. ~~If the provision of the facilities will directly create or retain jobs.~~
* Section 6.1 5) reviewed by the City Attorney, recommended to Council by EDC, and executed by both ~~EDC~~ the Mayor and the Chief Executive Officer, President, or Owner of the business.
* Section 6.1 7) and initialed by both the ~~Chair of EDC~~ Mayor and the Chief Executive Officer, Owner or President of the Business.
* Manring requested adding back Chief Executive Officer throughout the document when President or Owner are listed.

Motion approved 6-0.

* 1. Redevelopment Authority Report. No report.
	2. Parks and Recreation Board Report. Rigg reported they reviewed the fee schedule; created a user agreement for Disc Golf; work continues on the ADA swing and Scout House; the road through the park has been opened to through traffic; and they are looking into changes at the pool and hiring an Aquatics Director.

Stuart suggested we create some sort of key system so residents can open the bathrooms at the park, especially on the weekends.

* + 1. Brooks made a motion, seconded by Manring to approve resolution 2016-06 Amending the City of Evansville Park Fee Schedule.

Changes included:

* Group Rate (10-20) was replaced with Group Rate (10-19)
* Both Group Rate (30+) for Resident and Non-Resident were deleted
* Party Per Hour – Resident $100.00 was replaced with Party Per Hour – Non-Resident $100.00

Motion approved 6-0.

* + 1. Brooks made a motion, seconded by Cole to approve user agreement for Disc Golf League at Leonard/Leota Park. Brooks made a motion, seconded by Manring to amend the motion changing the seconded paragraph, first sentence to read: The undersigned agrees to pay a fee of $1.00 per participant per event. Amendment approved 6-0. Main motion, as amended, approved 6-0.
	1. Historic Preservation Commission Report. Lewis reported he was not in attendance for the last meeting but stated he was happy the ordinance passed last month.
	2. Fire District Report. Montgomery reported they discussed refinancing the loan on the station but they have a low interest rate of 2.75%; Rigg will be attending the next meeting to discuss current accounting practices and our debt agreement; they approved Resolution #2016-01 which added an additional $250/hour for responses lasting over 2 hours. This is in addition to the $500 flat fee.
	3. Police Commission Report. No report.
	4. Energy Independence Team Report. Decker reported they met on February 17th and they discussed making sure energy efficiency and renewable’s are considered at the Library; the Energy Fair is April 22nd; and they discussed the change approved tonight, forming a sub-committee of the Municipal Services Committee.
	5. Board of Appeals Report. No report.
1. Unfinished Business
	1. Cole presented the second reading and made a motion, seconded by Manring to adopt Ordinance 2016-01, an Ordinance Amending Chapter 42 of the Municipal Code of the City of Evansville: Emergency Services. Rigg explained this is a follow-up to the change in the Charter Ordinance.

Motion approved 6-0.

1. Communications and Recommendations of the Administrator. Rigg reported the auditors were on-site yesterday and today. He met with Johnson Block auditor Kevin Krysinski and Greg Johnson from Ehlers today to discuss options within the TID’s and borrowing options. Customer Service Clerk Melanie Crans started March 4th.
2. Communications and Recommendations of the Mayor
	1. Manring made a motion, seconded by Brooks to approve the mayoral appointments of John Rasmussen, Steve Carlson, Kendall Wethal, John Morning, Butch Beedle, Heidi Carvin, Janis Ringhand, and Dane Albright to the Evansville Energy Independence Team. Motion approved 6-0 on a roll call vote.
3. New Business. None.
4. Introduction of New Ordinances
	1. Brooks presented the First Reading of Ordinance 2016-02, an Ordinance Amending temporary signage in Article X of Chapter 130 of the Municipal Code of the City of Evansville: Zoning Code.
5. Meeting Reminders
	1. The next regular meeting is scheduled for Tuesday, April 12, 2016 6:30 p.m., City Hall.
	2. The reorganizational meeting is scheduled for Tuesday, April 19, 2016 6:30 p.m., City Hall.
6. Adjournment. Manring made a motion, seconded by Cole to adjourn at 8:57 p.m. Motion approved 6-0.

Judy Walton, City Clerk/Treasurer