

**Finance and Labor Relations Committee  
Regular Meeting**  
City Hall 31 S. Madison Street, Evansville, WI  
Thursday, July 7, 2022 at 6:00 p.m.

**MINUTES**

1. **Call to order.** Brooks called the meeting to order at approximately 6:02 p.m.
2. **Roll Call:**

<b>Members</b>	<b>Present/Absent</b>	<b>Others Present</b>
Aldersperson Jim Brooks	P	City Administrator/Jason Sergeant
Aldersperson Cory Neeley	P	Ehlers Representative/Greg Johnson
Aldersperson Joy Morrison	P	Evansville Today/Bill Lathrop

3. **Motion to approve the Agenda.** Neeley made a motion, seconded by Morrison to approve agenda as presented. *Motion carried 3-0.*
4. **Motion to waive the reading of the minutes of the June 9, 2022 regular meeting and to approve them as printed.** Morrison made a motion, seconded by Neeley to waive the reading of the minutes of the June 9, 2022 regular meeting and approve them as printed. Brooks mentioned a correction needed to the spelling of “waive” in item 4 on the minutes. *Motion carried 3-0 with the correction to the misspelling in item 4.*
5. **Civility Reminder.**
6. **Citizen appearances other than agenda items listed.** None.
7. **Motion to accept the June 2022 City bills as presented in the amount of \$1,478,622.72.** Morrison made a motion, seconded by Neeley to accept the June 2022 City bills as presented in the amount of \$1,478,622.72. Neeley asked how often the Utility Cash Clearing credits are reviewed, Jason Sergeant intends to find out and inform at a future date. Morrison requested the record show that the Council Expense reimbursed to her was a mileage reimbursement for James Brooks and herself to attend the WPPI regional meeting in Sauk City. *Motion carried 3-0 in a roll call vote.*
8. **New Business:**
  - A. **Motion to recommend to Common Council approval of Resolution 2022-20 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,740,000 Water and Electric System Revenue Bonds, Series 2022A of the City of Evansville, Rock County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds.** Morrison made a motion, seconded by Neeley to recommend to Common Council approval of Resolution 2022-20 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,740,000 Water and Electric System Revenue Bonds, Series 2022A of the City of Evansville, Rock County, Wisconsin, and Providing for

the Payment of the Bonds and Other Details with Respect to the Bonds. *Motion carried 3-0.*

- B. **Motion to recommend to Common Council approval of Resolution 2022-21 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,665,000 Sewerage System Revenue Bonds, Series 2022B of the City of Evansville, Rock County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds.** Neeley made a motion, seconded by Morrison to recommend to Common Council approval of Resolution 2022-21 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,665,000 Sewerage System Revenue Bonds, Series 2022B of the City of Evansville, Rock County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds. *Motion carried 3-0.*
- C. **Motion to recommend to Common Council approval to approve Resolution 2022-22 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,325,000 General Obligation Promissory Notes, Series 2022C.** Neeley made a motion, seconded by Morrison to recommend to Common Council approval to approve Resolution 2022-22 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,325,000 General Obligation Promissory Notes, Series 2022C. *Motion carried 3-0.*
- D. **Motion to recommend to Common Council approval of the revised EMS Chief job description.** Morrison made a motion, seconded by Neeley to recommend to Common Council approval of the revised EMS Chief job description. Sergeant clarified the recent changes to the job description since the June Common Council meeting, regarding the hours the Chief would serve as an on-call Evansville EMT. Brooks suggested adding a line to have equipment and vehicle records accountability, and to change the Evansville Fire Department to be changed to "District". *Motion carried 3-0 with discussed revisions.*
- E. **Motion to approve a temporary 5% wage increase for the Accounts Clerk beginning May 30<sup>th</sup> and a total stipend to the Assistant EMS Chief beginning July 6<sup>th</sup> of \$1,000 monthly, and then beginning August 1<sup>st</sup> \$1,500 monthly.** Morrison made a motion, seconded by Neeley to approve a temporary 5% wage increase for the Accounts Clerk beginning May 30<sup>th</sup> and a total stipend to the Assistant EMS Chief beginning July 6<sup>th</sup> of \$1,000 monthly, and then beginning August 1<sup>st</sup> \$1,500 monthly. *Motion carried 3-0 on a roll call vote.*
- F. **Motion to recommend to Common Council approval of a phone services contract with Dimax.** Neeley made a motion, seconded by Morrison to recommend to Common Council approval of a phone services contract with Dimax. Potential to consolidate all phone services together under one contract for \$801 per month. Service already in place at the Library, would cut their phone budget by 19% if library is included. *Motion carried 3-0, including library in contract.*
- G. **Discussion and possible motion to recommend to Council Ordinance 2022-09 amending the local vehicle registration fee.** Sergeant presents this year had the largest budget for road repair and maintenance at \$150,000, with an increase of 20%

in the last 5 years for materials. Costs of raw material and labor have increased, resulting in less maintenance being done. Photo presented portraying the WISLR ratings for all roads within city limits, many of them with a below average rating. Many roads will need higher repair before their expected repair dates 10 years down the line. The proposed ordinance (2022-09) would increase funds for road maintenance and minor resurfacing instead of borrowing. A \$20 increase in Vehicle Registration fee could increase funds by \$100,000, doubling the current funds. Brooks suggested exploring a transportation utility and is concerned the increased fee won't bring in a lot of funds. Neeley states that the damage to the roads are caused by heavy trucks and not the citizens who would be paying the fees. Many other municipalities have already or will soon be increasing the vehicle registration fee as well. If the city goes over their planned budget, road maintenance will be the first to have funds cut. Sergeant intends for the ordinance to be reviewed by Council annually. ***Brooks made a motion, seconded by Morrison to recommend to Council Ordinance 2022-09 amending the local vehicle registration fee. Motion carried 3-0.***

9. **Old Business**

- A. Brooks asked if staff can calculate the total costs of generating the Council packets based on number of pages and how many packets are being made.

10. **City Administrator/Finance Director Report.**

- A. Park Improvement contracts from bids are on City Administrator's desk and ready to be signed.
- B. Sergeant would be out the day following meeting, July 8<sup>th</sup>, and Melanie Crans would be acting City Administrator in his absence.
- C. Gratitude to the Evansville EMS crew for their willingness to participate in the Fourth of July parade, even though they were unable to participate due to multiple calls. Also thanks to all the City employees who volunteered to participate on the holiday and those who cleaned up afterwards.
- D. City Clerk job hiring period is active, and will be sending an offer of employment to a recent interviewee for the Youth Center Coordinator. EMS chief job hiring period expected to open soon after approval by the Common Council.

11. **Meeting Reminder:**

- A. Next regular meeting August 4, 2022 at 6:00 p.m.

12. ***Morrison made a motion, seconded by Neeley to adjourn at 8:13 p.m.***

Jim Brooks, Chair