

NOTICE

Municipal Services Committee
Regular Meeting
Tuesday, February 22nd, 2022 at 5:00 pm

Meeting will be held in person at the City Hall, 31 S Madison St Evansville, WI. Public may also attend virtually at meet.google.com/wje-xuct-mbr, or by teleconference at +1 (315)-801-9407 then enter conference pin: 863 831 330#

MINUTES

1. **Call meeting to order:** 5:04 PM
2. **Roll call:** Committee Chair Jim Brooks, Aldermen Gene Lewis, and Aldermen Ben Ladick 5:08pm. Also in attendance: Chad Renly, Donna Hammett, Dale Roberts, Kerry Lindroth, Jason Sergeant, Colette Spranger, Amy Wanek, Brian Berquist, Bill Lathrop, William Wassing.
3. **Civility Reminder**
4. **Motion to approve the agenda as presented:** Lewis/Brooks 2-0
5. **Motion to waive the reading and approve the minutes as printed from the January 25th, 2022 regular Municipal Services Committee meeting:** Lewis/Brooks 2-0
6. **Citizen appearances other than agenda items.**
 - None
7. **Review of sanitary sewer billing adjustments. (Jan, Apr, Jul, Oct).**
 - a. **Review of the current arrearages.** Reviewed amounts, very high, Hammett stated that the numbers might have changed, with payments coming in, but not much, we have not been getting a large number of payments in this winter. Anticipating payments coming in March and April with tax returns coming in. Will continue to review numbers. Moratorium ends April 15th.
 - b. **Review of current write offs:** Item requires a motion, will be put on next month's meeting agenda.
8. **Director's Report**
 - a. **Parks and Recreation Report:**

Renly received a quote for the graffiti removal on the lower shelter, will be done in March or April once the weather warms up. Cost is \$500.00 for a quarter of the wall, \$1,000.00 for the whole wall. Sergeant would like to the graffiti covered up until then.

Boy Scouts had their annual Ice fishing event on February 12th, and that went well. Renly is working on the Adopt a Park signage, getting everyone to verify names, and getting them off to the high school, so students to come up sign choices for the different locations.
 - b. **AMI Project (Placeholder)**

(1) **Current AMI count remaining- Elec: 0 Water: 222**

There were few older meters that we had been able to change out. We are out of the communication modules and are on the list to get the new version of them, there are a couple of utilities that are going to be the testers for the communication modules and are hoping that it will just be install and go situation, the testing has begun and we are hoping to get a shipment soon.

c. Lake Leota Dam Repair Update (Placeholder)

Renly stated that we just got final approval from the DNR and are hoping to put it out to bid next week, we are still looking at what dates to have the bid opening, probably around the 1st of April.

d. Municipal Services building expansion progress report. (Placeholder)

Nothing new

e. Home Energy Report Mailer:

This something that WPPI does every year with the marketing material, we are only sending this to customer that we have the square footage of the home, this information was sent to WPPI and they will be mailing them out, cost was just over \$1000 to send them out. This provides some additional information, getting customers to contact us to help lower their utility bills.

f. New Personalized Electric Marketing Materials – Review:

These will be going out in a couple of phases, going in the paper, Facebook, website, bill inserts.

9. City Engineer Report

a. Sub-division / Development Update: We have the final Settlers Grove agreement all set on the city side, Renly and Berquist have been reviewing the plans for Settlers Grove and the last stages of Westfield Meadow the east end of Porter Rd, where the sidewalk ends. Developers were hoping to get Porter Rd done in one project, but there are DNR concerns with the wetlands that will make this impossible, therefore the projects for Porter Rd will be in two phases. Phase 1 will have to go up to the bridge where the stormwater pond is and runs under Porter Rd, this is still on the schedule for April 1st. This will involve closing Porter Rd for 6 weeks, this will also open up 20 developable lots. Phase 2 will be later in 2022 or early 2023, this will also close Porter Rd for about 6 weeks, and this is for Settlers Grove which is to the west of the pond. Brooks asked if the developer agreement was closed for Westfield Meadows, Berquist stated that no it was not, because they are not done yet.

b. Inflow and Infiltration Study (Placeholder):

Still on stand by

c. Water Quality

Working on Spring Flushing plan, and will reevaluate after that. This schedule will go in the paper, and the website, this is normally done every year anyway.

d. Roadway construction & other project updates.

- **First & Second St Projects:** In the next 3-4 weeks there will be a warranty walk.
- **Sidewalks:** Finishing up the Liberty St plans
- **BIL (Bipartisan Infrastructure Law) Possible Project Submittals Ph1:**
This is the DOT share of the infrastructure bill, they are taking applications for project funds, which are being worked on and are due April 1st. The funds are for future projects (2023).

Brooks asked what the 2023 street project, Brown School Rd, but Renly was working on updating the CIP, but 2023 was going to be a down year for projects.

10. Administrative Staff's Report

- a. **West Side Park Progress (Placeholder)**
Nothing New
- b. **Motion to recommend the rezoning of parcel 6-27-559.5071 from R1 to R2, and create a land division of a residential lot into two residential lots.**
Ladick/Lewis 3-0
- c. **Motion to recommend the rezoning of parcel 6-27-559.5067 from R1 to R2, and create a land division of a residential lot into two residential lots.**
Ladick/Lewis 3-0
- d. **Motion to recommend the rezoning of parcel 6-27-316.368 from R1 to R2, and create a land division of a residential lot into two residential lots.**
Ladick/Lewis 3-0
- e. **Motion to recommend approval for the creation of a 2.0-acre residential lot within the City's Extraterritorial Jurisdiction, finding that it satisfies the requirements of Sec. 110-230 of the City of Evansville Municipal Code.:** Ladick/Lewis 3-0 with the condition of it being a 2.0-acre lot.

11. WPPI

- a. **Amy Wanek – ESR Report**
 - **WPPI Energy Efficiency RFP was released 2/1/22. Key Accounts were notified ahead of time in case they wanted to apply. The RFP is geared towards Key Accounts because there are minimum savings to be eligible. None of the Key accounts have applied**
 - **One solar project was submitted and approved. Six have been installed/given permission to operate in Jan/early Feb.**
 - **Focus paid out incentives worth \$2,100 to residential customers, \$2,000 of which were for solar projects and the remaining \$100 for a new natural gas furnace.**
- b. **WPPI Funds disbursement discussion**
Funds for 2022:
 - **Community Contribution - \$1,500, none spent yet**
 - **Economic Development - \$1,000, none spent yet**
 - **Schools and Education Outreach - \$2,000, none spent yet but (1) \$1,000 scholarship earmarked for the HS: Have had a few students apply for the scholarship**
 - **Customer Service and Branding - \$15,552, \$1,000 spent for Ford dealership EV Charger Incentive, \$14,552 remaining.**
 - **EV Charger Fund – this incentive is set up as a 50%/50% split between member CSB and WPPI funds. The total available from WPPI in a calendar for charging incentives is \$5,000.**
 1. **Residential customers can get \$250 for a level 2 charger**
 2. **Commercial customers can get \$1,000 or \$1,500 for a dual head.**

Brooks asked about if the National Theater has booked yet, Wanek stated that it normally starts booking later in the year.

Wanek is leaving WPPI, but is going with a company that works with Focus on Energy and hopefully be working in Evansville with Key Accounts.

12. Old Business

None

13. New Business: Renly sent out the updated CIP, committee has not had a chance to look at it as of yet. The Draft of it will be presented at Council

14. Upcoming Meeting Date, March 29th, 2022 at 5:00 pm

15. Adjourn: Ladick/Lewis 3-0 5:45 PM

James Brooks, Committee Chair

Please turn off all cell phones and electronic devices before meeting commences. If you have any special accessibility issues, please contact Evansville City Hall at 608-882-2266 prior to the scheduled meeting. Thank you.