

## NOTICE

A meeting of the City of Evansville Economic Development Committee will be held on the date and at the time and location stated below. Meetings are typically held the 3<sup>rd</sup> Monday of each month. Notice is given that members of the City Council might be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall: (608)-882-2266 with as much advance notice as possible.

City of Evansville **Economic Development Committee**  
Regular Meeting  
3<sup>rd</sup> Floor, City Hall 31 S. Madison St, Evansville, WI 53536  
Monday, September 18<sup>th</sup>, 2023, 6:00 p.m.

### AGENDA

1. Call to Order
2. Roll Call
3. Motion to approve the agenda
4. Motion to waive the reading of the minutes of the August 21<sup>st</sup>, 2023 and August 30<sup>th</sup>, 2023 regular meetings and approve them as printed.
5. Civility Reminder
6. Citizen appearances, other than listed agenda items
7. New Business
  - A. Discussion and possible motion to approve changes to Building Improvement Grant criteria, funding amount, and application
8. Discussion
  - A. Business Summit Work Session
    - 1) Flyer Distribution
    - 2) Invited Speakers
9. Next Meeting Dates:
  - A. Regular Meeting: Monday, October 16<sup>th</sup>, 2023 at 6:00pm.
10. Motion to Adjourn

*-Jim Brooks, EDC Chair*



City of Evansville **Economic Development Committee**  
**Regular Meeting**  
**Monday, August 21, 2023 6:00 PM**

**MINUTES**

**1. Call to Order.** Brooks called meeting to order at 6:04 pm.

**2. Roll Call:**

	<b>Present/Absent</b>	<b>Others Present</b>
Chair James Brooks	P	Com. Dev. Director Colette Spranger
Ben Ladick, Vice Chair	A	Shawn Dunphy, Chamber of Commerce
Jon Alling	P	Roger Berg
Sue Berg	P	Ben Corridon, Alderperson
Brandon Rutz	P	
Pat Carr	P	
Gabe Schrader	A	

**3. Motion to Approve Agenda by Berg, second by Alling. Passed unanimously.**

**4. Motion to waive the reading of the minutes of the June 19, 2023 and July 17, 2023 regular meetings and approve them as printed by Berg, second by Carr. Passed unanimously.**

**5. Civility Reminder.** Brooks stated the committee of the City’s commitments to civil discourse.

**6. Citizen Appearances, other than listed agenda items.**

Roger Berg spoke in favor the CHS Soybean Oilseed Processing plant, hoping that the City is offering economic development assistance.

**7. New Business**

**A. Review and Motion to Recommend Common Council Approve Application RLF-2023-01 (Hop Garden)**

Spranger summarized the application and applicant’s history thus far. The offered loan is \$25,000 at 3% interest for 5 years. Brief discussion of the applicant’s intended uses, namely electric upgrades. Spranger is working with the applicant to procure a list of equipment as collateral. The application’s next step will be to get approval from Common Council. Motion to approve by Carr, seconded by Berg. Passed unanimously.

**B. Discussion and Motion to Recommend Common Council Approve 2024 Budget for Economic Development.**

Ben Corridon was present to co-present the Tourism budget. Tourism has money in reserves that will be used in the upcoming year. Committee members discussed prior uses and spending year to date. Significant changes to the proposed budget include appropriating funds to hire a consultant to update City website language for business and increasing the Building Improvement Grant to \$2,000 per grant. Total proposed budget for 2024 is \$27,000 for Economic Development and \$35,940 for Tourism. Next steps will be presentation to Common Council on September 26<sup>th</sup>. ***Motion to approve by Carr, second by Rutz. Passed unanimously.***

**8. Discussion**

**A. Business Summit Work Session**

Hour was at hand and further work was delayed until the work session meeting on the 30<sup>th</sup>.

**9. Next Meeting Dates:**

**A.** Summit Work Session: Wednesday, August 30<sup>th</sup>, 2023 at 6:00pm

**B.** Regular Meeting: Monday, September 18<sup>th</sup>, 2023 at 6:00pm.

**10. Motion to Adjourn by Berg, second by Rutz. Passed unanimously.**