

Public Safety Committee
Wednesday, September 2, 2015 6:30 p.m.
Regular Meeting

**Common Council Chambers
31 South Madison Street**

MINUTES

1. Call to Order. Meeting was called to order at 6:30 p.m. by James Montgomery.
2. Roll Call. Members present: James Montgomery, Cheryl Fuchs, Matt Brown. Others present: City Administrator Ian Rigg, Police Chief Scott McElroy, Mayor Sandy Decker arrived at 6:40 p.m., EMS Assistance Director Carolyn Kleisch, and Keri Elliot-Meyer.
3. A motion was made by Brown, second by Fuchs, to approve the agenda as presented.

Motion carries 3-0.

4. A motion was made by Fuchs, second by Brown, to approve the August 5, 2015 regular meeting minutes as printed.

Motion carries 3-0.

5. Citizen appearances other than agenda items listed. City Administrator Ian Rigg presented some proposed increases to the fee schedule for some fees that fall under the Public Safety umbrella. Certain fees have not been revised since 2001 and it's time to make some increases. He will make some proposed revisions to the fee schedule and bring back changes to a future public safety meeting for committee recommendation to council.

6. Old Business.

- a. Discussion and possible motion regarding the discussion of routing press releases for the EMS and Police Department. City Administrator Rigg reported that he and Carolyn have not had a chance to discuss this. They have to be careful with the type of information they publish and adhere to HIPPA laws. This will be discussed at a future date.
- b. Discussion regarding liquor and operator's licensing policies including a formal denial/appeal process (placeholder).

7. New Business.

- a. Public Hearing – To consider the request for a Street Use License for Creekside Place for their Cruise Night event on Thursday, September 3, 2015 from 4:00 p.m. to 8:30 p.m. from Church Street from the corner of Maple Street to the east property line of Creekside Place. Intersection of Church and Maple will not be blocked.

- i. Initial Committee Comments: Montgomery stated his father in law will be at the event; Fuchs is participating in the event, and overall the committee felt it was a great turnout.
- ii. Motion by Montgomery, second by Brown, to close the meeting and open public hearing at 6:40.
- iii. Public Comments: there were no members of the public present at the public hearing.
- iv. Motion by Montgomery, second by Fuchs, to close the public hearing and open the meeting for the regular course of business at 6:42 pm.

Motion carried 3-0.

A motion was made by Fuchs, second by Brown, to approve the application for a Street Use License for Creekside Place Cruise Night on Thursday, September 3, 2015 from 4:00 p.m. to 8:30 p.m.

Motion carried 3-0.

- B.** A motion was made by Brown, second by Fuchs, to approve a block party on Sunday, September 27, 2015 from 4:00-7:00 p.m. on the 400 block of Church Street, between Prentice and 5th Street. Pastor Matt Pooch was in attendance to present his block party request. He presented signatures from his surrounding neighbors.

Motion carried 3-0.

- C.** Discussion regarding participation for the City of Evansville to participate in the Wisconsin Traffic Violation and Registration Program (TVRP). Police Chief Scott McElroy gave a little history of this program. He stated that parking tickets not paid will result in suspension of a driver's license through this program. He would like to increase parking tickets to \$10-\$10-\$20; from \$5-\$5-\$10. These increases will be part of the proposed fee increases presented in the budget.

- D.** Discussion regarding request for revisions of the City of Evansville fee schedule related to the Police Department. Police Chief McElroy made recommendations for revisions to parking tickets, to make them all \$25.00 with the exception of handicapped parking tickets, those would be \$50.00. The Public Safety committee is in favor of the increases. The increases will be presented as part of the 2016 Budget.

- E.** A motion was made by Fuchs, second by Brown, to approve the Original Operator's License application(s) for:
1. Samantha J. Bauer
 2. Dominique M Shipp
 3. Kristi L. Cherry

Motion carried 3-0.

8. A motion was made by Brown, second by Fuchs, to approve a contract between Custom Service Information LLC, hereafter referred to as CSI, and the Evansville Police Department for the year 2016-2018. Police Chief McElroy presented the contract, and City Administrator Rigg reviewed the contract and stated he doesn't see any issues with the contract. This will go to Council for final approval.

Motion carried 3-0.

9. Discussion regarding the 2016 Evansville Police Department Capital and Operating Budget. Chief McElroy and City Administrator Rigg presented proposed changes since the last Public Safety meeting including squad car warranty, camera's, and changes to accreditation. He stated the body cameras and squad car warranty will be in the capital budget.
10. Discussion regarding the 2016 EMS Capital and Operating Budget. EMS Assistant Chief Kleisch and City Administrator Rigg presented the proposed EMS budget.
11. Evansville Medical Services Report. EMS Assistant Chief Kleisch presented the EMS report. She stated they had 50 calls in August. She stated staff worked well together and there was good teamwork at the last training. There will be a rescue task force training conducted by Mercy Healthcare next Wednesday. This training is part of the EMS licensing training. They will be utilizing a new airway tube called igel, this will replace the combi tube. The cost for the new igel airway is \$40.00 compared to \$80.00 for the combi tube and is latex free.
12. Evansville Police Department Report. Police Chief McElroy presented the departmental report below:

I. POLICE DEPARTMENT MONTHLY REPORT

August - 2015

II. Officer Training:

Officer Arnold continues her "shadow phase" of Training

Officers Hollis and Rittenhouse continue in their field training.

Officer Nanke completed Active Shooter training 8-3 and 8-4 at MATC

EPD staff will complete Blood Borne Pathogen training in September/October.

We have reserved a slot for ALERRT Level 1 Active Shooter training are scheduled for November 9-10, 2015 and December 9-10, 2015 in Beloit.

Jill Puckett attended the SPILLMAN Users Group training seminar 8/13-8/14 & 9-1 in Janesville

III. Community Relations:

See: <http://www.ci.evansville.wi.gov/city/services/police.html>

Chief McElroy and Officer Hernandez represented EPD at the Rock County National Night out in Clinton on August 4th. At the request of Sheriff Spoden, we took our horses for the kids to pet, etc.

Evansville Night Out was a huge success on August 4th. Very well attended.

Drug "Take back" day is fast approaching. We have not yet decided on a date.

IV. Monthly Update:

1. Follow up from July Meeting:

Body Cameras: I have a new proposal to consider in the attached budget addendum. We would

own the cameras upon purchase - this is not a lease.
(JPD has 53; ordered more to get 91 total).

Warranty: Ryan at Evansville Ford advised if we pushed off purchasing the extended warranty until 2017, the pricing would still be the same providing we stay under 36,000 miles. If the Utility Interceptor goes over 36,000 miles, Ford would have to quote a different policy, which would cost more. The warranty after 36k would be 4 year 75k \$3880.00

Taser Life: 10 years

Fee Schedule: I sent Mayor Decker some recommendations on 8/11 and 8/13. This was revised on 8-31. We've made some Changes - See attached summery/addendum.

To summarize:

- Increase alternate side parking and improper parking from \$15.00 to \$25.00. All violations will be \$25.00 except handicap violations which remain \$50.00
- Increase late penalty parking fees at minimum from \$5 to \$10 for each notification letter sent. Generally, we send a total of three notices out.
- Increase suspension fee from \$10.00 to \$20.00. We have not changed these fees since 2000.
- Increase yearly parking permit from \$50.00 to \$60.00 and include a monthly pro-rated provision of \$5.00. This will make it easier when someone needs to buy partial months. (Currently the yearly fee is \$50.00: this equates to 4.16 per month).

2. Budget: See attached budget addendum.

3. Compliance checks: We will be doing alcohol compliance checks in the immediate future. All applicable businesses were sent a letter from BASE and EPD.

4. Drug Take Back day: (there are two....not yet sure which one we will do)

c. The next DOJ Drug Take-Back will take place on Saturday, October 17th.

d. The next DEA Prescription Drug Take Back will take place September 26th from 10 am-2 pm local time in every state. (10th annual)

5. Technology/Equipment Update:

Body Cameras: We have used a VIEVU body camera for the past 30+ days. This is the model we as a staff have selected to purchase if the budget permits. I can provide a demo for anyone wishing to view the product.

6. Police Commission/staffing:

- Mark Trawicki started on Monday August 3rd as our new coop student.
- On Tuesday June 2nd, the Evansville Police Commission appointed Jessica Rittenhouse and Garrett Hollis. These two are currently in field training.
- Jacquelyn M. Arnold is now working as a second officer. Jacqui started her training on Thursday September 4th, 2014. On August 13, the Evansville Police Commission appointed Jacqui. Jacqui is a full time Rock County Sheriff's Office Correctional Officer.

7. Calls for Service: August 2015: 879 2014: 908

8. License Plate Transactions: August 2015: 56

9. Face Book Page: EPD continues to utilize "Face book." We posted several photos from Evansville night Out.

V. Agenda Items for Discussion:

7. C Discussion and possible motion regarding participation in the Wisconsin Traffic Violation and Registration Program (TVRP).

7. D Evansville Fee Schedule Recommendations: {See separate attachment}

8. Discussion Service Contract between Custom Service Information LLC (CSI) & the Evansville Police Department. Our WILEAG on-site review is scheduled for November 2016.

9. Discussion regarding the 2016 Evansville Police Department Capital and Operating Budget.

VI: Ancillaries:

- 2016 Budget Review addendum
- Body Camera proposal
- Drug "Take Back" day
- Contract proposal between CSI & EPD
- Evansville Fee Schedule Recommendations

13. Meeting Reminder: Next regular meeting scheduled for Wednesday, October 7, 2015 at 6:30.

14. A motion was made by Brown, second by Fuchs, to adjourn at 8:00.

Motion carried 3-0.

Respectively Submitted,

Maria Hougan

Deputy Clerk/Treasurer