

Public Safety Committee  
Wednesday, May 6, 2015 6:30 p.m.  
Regular Meeting

**Common Council Chambers  
31 South Madison Street**

**MINUTES**

1. **Call to Order.** The meeting was called to order by James Montgomery at 6:31 p.m.
2. **Roll Call.** Members present: Alderpersons Matt Brown (arrived at 6:32), Cheryl Fuchs, and James Montgomery. Others present: City Administrator Ian Rigg, Police Chief Scott McElroy, EMS Chief Mary Beaver, and Deputy City Clerk/Treasurer Maria Hougan.  
**Absent & Excused:**

3. **Approval of Agenda.** Fuchs made a motion, second by Montgomery, to approve the agenda.

Motion approved 2-0.

4. **Approval of Meeting Minutes.** Fuchs made a motion, second by Montgomery, to approve the April 1, 2015 regular meeting minutes as printed.

Motion approved 3-0.

5. **Citizen appearances other than agenda items listed.** Erika Stewart, 443 S. 1<sup>st</sup> Street, Evansville; Carolyn Kleisch, 23 S. 1<sup>st</sup> Street, Evansville.

6. Old Business.

- A. Discussion and follow up regarding parking issues in the municipal parking lots. City Administrator Ian Rigg stated the parking issues have for the most part alleviated since one of the vans from the van pool has moved to another location. Chief McElroy stated there have not been any problems. They will continue to monitor the situation and take further action if issues arise, and may need to amend the Ordinance if needed.
- B. Discussion and review of the route for the Fun Run to be held on Saturday, July 4. Dan Winter was in attendance to review the new route for the Fun Run. He spoke with members of the 4<sup>th</sup> of July committee and they were very supportive and helpful. They will have volunteers between 7:30-8:30 a.m. wearing reflective vests to assist with directing traffic. DPW will have a truck parked and assist as needed with signs and flags.

7. New Business.

- A. Discussion regarding J. C. McKenna Fun Run on Friday, June 5, 2015. Mike Czerwonka was in attendance to discuss the event. He stated this is the 3<sup>rd</sup> year for

this event. The route has changed slightly this year. The start time will be approximately 10:30 a.m. and finish at approximately 11:30 a.m.

- B. A motion was made by Fuchs, seconded by Brown to approve the 2015-2016 co-op student selection in the Police Department. Chief McElroy stated he interviewed three students. The student they hired will start in August and work through June or possibly August depending upon budget approval.

Motion approved 3-0.

- C. A motion was made by Brown, seconded by Fuchs to appoint Carolyn Kleisch as the EMS Assistant Chief with a stipend of \$100.00 per month.

Motion approved 3-0.

- D. A motion was made by Fuchs, seconded by Brown, to approve the Original Operator's License Application(s) for:

1. John W. Walczak
2. Holly E. Gullledge
3. Michelle M. Allen
4. Karen M. Frey

Motion approved 3-0.

- A. A motion was made by Brown, seconded by Fuchs, to approve the Renewal Operator's License application(s) for:

- |                           |                         |
|---------------------------|-------------------------|
| 1. Michelle A. Buehl      | 13. Jeff L. Rosa        |
| 2. Brittany L. Forrett    | 14. Matthew T. Nelson   |
| 3. Bonnie L. Calkins      | 15. John T. Meredith    |
| 4. Jessica E. Golz        | 16. Christine A. Edlund |
| 5. Linda D. Orton         | 17. Allan L. Hurst      |
| 6. Debora J. Bair         | 18. John P. Petterson   |
| 7. Bret K. Church         | 19. Rebecca J. Parmer   |
| 8. Michael P. Nevel       | 20. Candace L. Andrews  |
| 9. Gisela Moon            | 21. Judy A. George      |
| 10. Barbara A. Henningsen | 22. Lynda M. Larsen     |
| 11. Colleen J. Gransee    | 23. Rhonda J. Tomlin    |
| 12. John T. Kopecky       |                         |

Motion approved 3-0.

- B. A motion was made by Fuchs, seconded by Brown, to recommend to the Common Council approval of the Renewal Alcohol Beverage License applications for a **Class "B" Beer/"Class B" Liquor License** for:

1. **Creekside Place Inc., Kelly J. Czerwonka, Agent, 215 Campion Dr, Evansville, WI 53536, d/b/a Creekside Place Inc., 102 Maple Street, Evansville, WI 53536.**

2. **Evansville Memorial Post 6905 VFW, Gordon Ringhand, Agent**, 412 Fowler Circle, Evansville, WI 53536, d/b/a VFW Memorial Post, 179 E. Main Street, Evansville, WI 53536.
3. **The Night Owl Food & Spirits, Inc., Gregory P Ardisson, Agent**, 217 N. Sixth Street, Evansville, WI 53536, d/b/a The Night Owl Food & Spirits, Inc., 19 E. Main Street, Evansville, WI 53536.
4. **Pete's Inn Inc., Linda A Church, Agent**, 555 S. Fifth Street, Evansville, WI 53536, d/b/a Pete's Inn Inc., 14 N. Madison Street, Evansville, WI 53536.
5. **Oyan, Mark Allen, Mark Oyan, Agent**, 435 Bowlavard Avenue, Belleville, WI, 53508, d/b/a Blue Devil Bowl, 108 E. Main Street, Evansville, WI 53536.
6. **Romano's Pizza Inc., Francesco Romano, Agent**, 74 N. Sixth Street, Evansville, WI 53536, d/b/a Romano's Pizza, 50 Union Street, Evansville WI 53536.

Motion approved 3-0.

- C.** A motion was made by Brown, seconded by Fuchs, to recommend to the Common Council approval of the Renewal Alcohol Beverage License Applications for a **Class "A" Beer/"Class A" Liquor License** for:

1. **Goodspeed Gas N Go Inc., Bradley Neil Goodspeed, Agent**, 6045 N. Eagle Road, Janesville, WI 53548, d/b/a Goodspeed Gas N Go Inc., 350 Union Street, Evansville, WI 53536.
2. **Francois Oil Co Inc., Steven J. Merry, Agent**, 5427 Glenway Circle, Oregon, WI 53575, d/b/a The Grove Quik Mart, 230 E. Main Street, Evansville WI 53536.
3. **Kopecky's Worldwide Foods, Inc., James Dean Kopecky, Agent**, 8017 N. Ridge Court, Evansville, WI, 53536, d/b/a Kopecky's Piggly Wiggly, 8 N. County Road M, Evansville, WI 53536.
4. **Madison Street Express, Inc., Parminder Sekhon, Agent**, 2644 Granite Road, Fitchburg, WI 53711, d/b/a All-N-One, 104 S. Madison Street, Evansville, WI 53536.

The Public Safety committee discussed inviting establishments to the June 3, 2015 meeting for a discussion regarding the BASE compliance checks.

Motion approved 3-0.

- D.** A motion was made by Fuchs, seconded by Brown, to recommend to the Common Council approval of the Renewal Alcohol Beverage License Application for a **"Class A" Beer License** for:

1. **Landmark Services Cooperative, Lee Dammen, Agent**, 13912 W. Northridge Drive, Evansville, WI 53536, d/b/a Cenex Convenience Store of Evansville, 9 John Lindemann Drive, Evansville, WI 53536.

Motion approved 3-0.

- E.** A motion was made by Brown, seconded by Fuchs, to recommend to the Common Council approval of the Renewal Alcohol Beverage License Application for a **Class “B” Beer** and **“Class C” Wine** License for:

1. **Real Coffee at Daun LLC, Daun Fugate, Agent**, 135 S. Sixth Street, Evansville, WI 53536, d/b/a Real Coffee at Daun LLC, 25 W. Main Street, Evansville, WI 53536.

Motion approved 3-0.

8. Evansville Police Report. Police Chief McElroy presented his report below:

### **Table Of Contents**

#### **I. Monthly Report**

The monthly report was completed using the Spillman LRMS system.

- Monthly Report: March Calls for Service by Month, Incident, type & officer.

#### **II. Officer Training**

- New Officer Field Training
- Level One Active Shooter
- Narcan Training
- Evidence Technician training
- Leadership
- Blood borne pathogen

#### **Monthly Update**

- Establishment Inspections
- Assessment Center
- Calls for Service
- License plate Transactions/Renewals
- Staffing/Police Commission Update
- Coop Student

#### **III. Agenda Items for Discussion**

- Parking: State Van Ride Share
- Coop Student

## **IV. Community Relations**

- License Plate & Title Service Provider Report
- Reality Maze
- Rock County OWI Task Force Phase two

## **Ancillaries**

- Evansville PD Take Back day Saturday May 16th

## **I. POLICE DEPARTMENT MONTHLY REPORT**

**May - 2015**

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### **II. Officer Training:**

Chief McElroy attended a leadership class at UW Madison on Tuesday/Wednesday, April 7/8.

Officer Arnold continues her field training.

All staff will complete Narcan Administration training May 20<sup>th</sup>, 2015

PD staff will attend Rock County Aging & Disability Resource Center (ADRC) training May 20<sup>th</sup>, 2015

Officer Mike Laufenberg attended Crisis Intervention Team training April 13-17 at RCSO.

EPD staff will complete Bloodborne Pathogen training in May or June.

We have reserved a slot for ALERRT Level 1 Active Shooter Training are scheduled for November 9-10, 2015 and December 9-10, 2015 in Beloit.

### **III. Community Relations:**

See: <http://www.ci.evansville.wi.gov/city/services/police.html>

Evansville Police Department drug "Take Back" day is set for Saturday May 16<sup>th</sup>, 8a-11a

EPD joined BASE for the Reality Maze at the Evansville High School on Thursday April 23 from 8:00 a.m. until noon.

### **IV. Monthly Update:**

1. Technology/Equipment Update: The new Ford police interceptor is back from General Communications. We are waiting for rifle locks to arrive and be installed. We also have few lights yet to install that were not installed the first time.

2. Establishment Inspections: We completed all inspections with no violations.

3. Police Commission/staffing:

- We are in the process of completing another eligibility list. We plan to bring on board two part time officers, probably in May/June. The assessment center was completed

Sunday March 22<sup>nd</sup>, 2015. Interviews were completed Wednesday March 25<sup>th</sup>. We are currently conducting background checks on three applicants.

- We interviewed three candidates for the new coop student. The new student will start at some point this summer when Adrianna resigns.
- Jacquelyn M. Arnold continues her field training which she started on Thursday September 4<sup>th</sup>, 2014. On August 13, the Evansville Police Commission appointed Jacqui. Jacqui is a full time Rock County Sheriff's Office Correctional Officer.
- Larry Harkey was appointed to be the Municipal Court officer on an interim basis until a new court officer is in place. Larry is currently a police officer and court officer for the Albany Police Department and has agreed to help us out until a replacement officer is assigned. Larry will not be working the road as his appointment is solely that of the court officer for Evansville Municipal Court. Larry worked Evansville Municipal court on Saturday September 13<sup>th</sup>.
- I am pleased to announce that officer Meryisa Hernandez has completed field training on September 3<sup>rd</sup>, 2014. Meryisa is now working as a second officer.
- Adrianna Schlitzer started Monday June 16<sup>th</sup>, 2014 working 8a-1p. Effective Tuesday September 2<sup>nd</sup>, Adrianna will generally be working 1215p – 3 p Monday – Friday during the school year.

4. Calls for Service: April 2015: 1028 2014: 893
5. License Plate Transactions: April 2015: 67
6. Records Management System (Spillman) Update: We seem to have most issues resolved with Spillman, however, we are still learning the capabilities of the new system. Our troubles come and go in relation to attaching scanned documents to the file. We are working through this with Rock county Computer services.
7. Face Book Page: EPD continues to utilize "Face book."

**V. Agenda Items for Discussion:**

6. A - Parking in Municipal Lots
6. B – July 4 Fun Run
7. A – School Fun Run June 5
7. B – 2015/2016 Coop student discussion

**VI: Ancillaries: "Take Back" day Saturday May 16, 2015 8am-11am**

~ End of Police Report ~

9. Evansville Medical Service Report. EMS Chief Beaver presented the EMS report below:

**PUBLIC SAFETY REPORT MAY 6, 2015**

Calls for service April 2015: 48

Public relations:

All staff attended the Week of the Young Child celebration. Our booth consisted of informational brochures for volunteering along with tattoos, coloring books, pencils and bike safety information.

Hailee and Carolyn participated in the High Schools Reality Maze. This is a scenario based activity for the freshmen class on choices they make and consequences to those choices.

Upcoming events:

Dairy breakfast at Larson Acres-they are requesting an ambulance on stand by for this event.

EMS week is May 17-23<sup>rd</sup> 2015. There is a committee established to engage the community in this event. The committee is Hailee, Keri, and Angie.

Training:

In May we will be training with the Fire Department on the use of the Lucas device. Their CCR team will be learning how to use it. The 2<sup>nd</sup> half of their team will train in June.

We are half way through our license renewal training.

Mary Beaver EMS Chief

~ End of EMS Report ~

10. Meeting Reminder: Next regular meeting scheduled for Wednesday, June 3, 2015 at 6:30 p.m. at city hall.
11. A motion was made by Fuchs, seconded by Brown, to adjourn at 8:05 p.m. Motion approved 3-0.

Respectfully submitted,

Maria Hougan  
Deputy Clerk/Treasurer