

Public Safety Committee
Wednesday, May 4, 2016 6:30 p.m.
Regular Meeting
Common Council Chambers
31 South Madison Street

MINUTES

1. Call to Order. Meeting was called to order at 6:30 p.m. by James Montgomery.
2. Roll Call. Members present: James Montgomery, Matt Brown, and Erica Stuart (arrived at 6:34) Others present: City Administrator Ian Rigg, Police Chief Scott McElroy, EMS Chief Jamie Kessenich, and Deputy Clerk Maria Hougan.
3. A motion was made by Brown, second by Montgomery, to amend the agenda by removing the approval of Romano's liquor license, and approve the agenda as amended.

Motion approved 2-0.

4. A motion was made by Brown, second by Montgomery, to approve the April 6, 2016 Public Safety regular meeting minutes.

Motion approved 2-0.

5. Citizen appearances other than agenda items listed. Dan Winter of 13053 W Woodward Dr., was in attendance to present the 4th of July Fun Run. This will be on the May 10, 2016 council agenda for approval.

6. Old Business.

- A motion was made by Brown, second by Stuart, to amend and recommend to Common Council first reading of Ordinance 2016-05, Stop Sign Ordinance Amendment. City Administrator Rigg presented the Ordinance amendment. He stated the current code was out of date. The DPW Superintendent has reviewed the revisions and thought it looked good.

Motion approved 3-0.

7. New Business.

- a. Public Hearing – To consider the request for a Street Use License for the **Evansville Farmer's Market** beginning Saturday, May 7, 2016 from 7:30 a.m. to 2:00 p.m. and every Saturday thereafter through Saturday, October 29, 2016, from the intersection of East Church and Maple Streets then east to the west end of the bridge crossing Allen Creek.

- i. Initial Committee Comments-no comments

- ii. Open public hearing - Public Comments. Montgomery opened the Public Hearing at 6:50 p.m. Chief McElroy stated they do a great job and there have not been any complaints.

- iii. Montgomery closed the public hearing at 6:51 p.m.
- iv. A motion was made by Brown, second by Stuart, to approve the application for a Street Use License for the Evansville Farmer's Market beginning Saturday, May 2, 2016 from 7:30 a.m. to 2:00 p.m. and every Saturday thereafter through Saturday, October 29, 2016, from the intersection of East Church and Maple Streets then east to the west end of the bridge crossing Allen Creek.

Motion approved 3-0.

- b. **Public Hearing – To consider the request for a Street Use License for Creekside Place for their Cruise Night event on the dates listed below:**

May 5, 2016
June 2, 2016
July 7, 2016
August 4, 2016
September 1, 2016

For the time period from 4:00 p.m. to 8:30 p.m. from Church Street from the corner of Maple Street to the east property line of Creekside Place. Intersection of Church and Maple will not be blocked.

- i. Initial Committee Comments. Montgomery stated it was a great event, Stuart also commented it was a great event.
- ii. Open public hearing – Montgomery opened the Public Hearing at 6:55 p.m. Chief McElroy stated it was a good event at a great location, and wanted to keep it going.
- iii. Montgomery closed the public hearing at 6:54 p.m.

A motion was made by Stuart, second by Brown, to approve the application for a Street Use License for Creekside Place Cruise Nights for the dates indicated from 4:00 p.m. to 8:30 p.m.

Motion approved 3-0.

c. A motion was made by Brown, second by Stuart, to approve the J.C. McKenna Fun Run on Tuesday, June 7, 2016. Mike Czerwonka presented the event. He stated this is the 4th year for this event and has turned into a huge event. The run will start between 10:00 and 10:30, and starts at the middle school. The routes are covered by public sidewalks. He requested an ambulance present for the event.

Motion approved 3-0.

- d. A motion was made by Stuart, second by Brown, to approve the Original Operator(s) License applications for: (approved by Police Chief McElroy)
 - 1. Kelly Jo Czerwonka
 - 2. Tiffany Fae Bessire

Motion approved 3-0.

e. A motion was made by Brown, second by Stuart, to approve the Renewal Operator(s) License applications for: (all approved by Police Chief McElroy)

1. Randy David Carlson
2. Joshua Joseph Cherry
3. Donna Kae Nipple
4. Jeffry L. Rosa
5. John Thomas Kopecky
6. Debra M Twyford
7. Kevin L Schaffer
8. Dorothy Jean Patterson
9. Brenda L. Poteat

Motion approved 3-0.

f. A motion was made by Stuart, second by Brown, to approve the Fermented Malt Beverage permit applicants for the 2016 Evansville co-ed softball league: (all approved by the Chief McElroy)

1. Logan Schoenenberger
2. Jake Schoenenberger
3. Davis Pryce
4. Jake Appel
5. Ronald Bierman
6. Beth Bierman
7. William Castonguay
8. Joe Slye
9. Nicholas Larsen
10. Ryan Kopp
11. Tara Blumer
12. Teresa Porter

Motion approved 3-0.

g. A motion was made by Brown, second by Stuart, to recommend to the Common Council approval of the Renewal Alcohol Beverage License applications for a **Class “B” Beer/“Class B” Liquor License** for:

1. **Creekside Place Inc., Kelly J. Czerwonka, Agent**, 215 Campion Dr, Evansville, WI 53536, d/b/a Creekside Place Inc., 102 Maple Street, Evansville, WI 53536.
2. **Evansville Memorial Post 6905 VFW, David Powers, Agent**, 38 N. 4th St, Evansville, WI 53536, d/b/a VFW Memorial Post, 179 E. Main Street, Evansville, WI 53536.
3. **The Night Owl Food & Spirits, Inc., Gregory P Ardisson, Agent**, 217 N. Sixth Street, Evansville, WI 53536, d/b/a The Night Owl Food & Spirits, Inc., 19 E. Main Street, Evansville, WI 53536.

4. **Pete's Inn Inc., Linda A Church, Agent, 555 S. Fifth Street, Evansville, WI 53536, d/b/a Pete's Inn Inc., 14 N. Madison Street, Evansville, WI 53536.**
5. **Oyan, Mark Allen, Mark Oyan, Agent, 435 Bowlavard Avenue, Belleville, WI, 53508, d/b/a Blue Devil Bowl, 108 E. Main Street, Evansville, WI 53536.**

Motion approved 3-0.

- h. A motion was made by Stuart, second by Brown, to recommend to the Common Council approval of the Renewal Alcohol Beverage License Applications for a **Class "A" Beer/"Class A" Liquor License** for:
 1. **Goodspeed Gas N Go Inc., Bradley Neil Goodspeed, Agent, 6045 N. Eagle Road, Janesville, WI 53548, d/b/a Goodspeed Gas N Go Inc., 350 Union Street, Evansville, WI 53536.**
 2. **Francois Oil Co Inc., Steven J. Merry, Agent, 5427 Glenway Circle, Oregon, WI 53575, d/b/a The Grove Quik Mart, 230 E. Main Street, Evansville WI 53536.**
 3. **Kopecky's Worldwide Foods, Inc., James Dean Kopecky, Agent, 8017 N. Ridge Court, Evansville, WI, 53536, d/b/a Kopecky's Piggly Wiggly, 8 N. County Road M, Evansville, WI 53536.**
 4. **Madison Street Express, Inc., Parminder Sekhon, Agent, 2644 Granite Road, Fitchburg, WI 53711, d/b/a All-N-One, 104 S. Madison Street, Evansville, WI 53536.**

Motion approved 3-0.

- i. A motion was made by Brown, second by Stuart, to recommend to the Common Council approval of the Renewal Alcohol Beverage License Application for a **"Class A" Beer License** for:
 1. **Landmark Services Cooperative, Lee Dammen, Agent, 13912 W. Northridge Drive, Evansville, WI 53536, d/b/a Cenex Convenience Store of Evansville, 9 John Lindemann Drive, Evansville, WI 53536.**

Motion approved 3-0.

- j. A motion was made by Stuart, second by Brown, to recommend to the Common Council approval of the Renewal Alcohol Beverage License Application for a **Class "B" Beer** and **"Class C" Wine License** for:
 1. **Real Coffee at Daun LLC, Daun Fugate, Agent, 135 S. Sixth Street, Evansville, WI 53536, d/b/a Real Coffee at Daun LLC, 25 W. Main Street, Evansville, WI 53536.**
 2. **DeBroux House Café, Coffee & Catering, George G. DeBroux, Agent, 103**

Maple Street, Evansville, WI 53536, d/b/a DeBroux House Café, Coffee & Catering, 18 E. Main Street, Evansville, WI 53536.

Motion approved 3-0.

- k. Discussion on open burning regulations and enforcement. Montgomery requested this item to be placed on the agenda. He wanted to see if there were any issues with the current Ordinance in place, and if there needed to be an amendment. He would like to remind the public of the Ordinance rules. Chief McElroy will add the Ordinance to the Facebook page, and also possibly send out with the Utility bills as a reminder to residents.
- l. A motion was made by Brown, second by Stuart, to approve the grant application process for body armor in the police department for 2017. Chief McElroy stated he wanted to make sure it was Ok to proceed with the grant writing process. He stated the vests are about \$1,000.00 each, and would like to request at least \$4,500 through the grant. This would allow about \$500.00 toward each vest. The current vests they have are at the end of their stage, and need to be replaced. The vests will be added to the 2017 budget.

Motion approved 3-0.

8. Evansville Police Department Report. Chief McElroy presented his report below:

I. POLICE DEPARTMENT MONTHLY REPORT

April - 2015

II. Officer Training:

Officer Reilly completed a two day ALERT Level One Active Shooter training session on April 11-12.

Chief McElroy completed Program Ethics, Values and the Public Manager on April 26th, at UW Madison.

EPD staff will complete Blood Borne Pathogen in next few months.

EVOC training is scheduled for May 16th.

Officer Rittenhouse & Hernandez are scheduled to attend Intoximeter specialist training June 14-16.

Officer Rittenhouse is at radar certification training this week on May2-5.

Officer Reilly is in Wisconsin dells at RUSH trading this week 5-2 and 5-3.

III. Community Relations:

See: <http://www.ci.evansville.wi.gov/city/services/police.html>

Officers continue reading with the students at the Elementary School.

EPD staff participated with BASE and EHS faculty for the Reality Maze at the Evansville High School on Tuesday April 12, from 8:00 a.m. until noon.

EPD staff took in 325 lbs. of various prescription medications in the past 6 months. We collected 36 lbs. on Saturday May 30th and 2220 lbs. since starting in 2011.

Officer Laufenberg spoke to a large group of students at Evansville High regarding the dangers of texting and driving.

Sergeant Reese chaperoned a group of kids from the Youth Center to Eagle Cave for their spring field trip on April 18.

IV. Monthly Update:

1. Follow up:

- I am met with Ian Thursday April 7th and completed for my 2015 evaluation.
- Outdoor warning system siren testing resumed April 6th at 1205pm.
- Citgo would like to be a part of the city fuel purchases. I've forwarded the information to Ian for review.
- Click it or Ticket mobilization is May 23 - June5

2. Accreditation:

- Of the 5 new policies required, we have forwarded two (breastfeeding while on duty, pregnancy) to the city attorney for review. We completed polies on grooming & appearance, trespassing, and light duty.
- We are working on two additional policies: Animal control and an updated policy on Opioid drug related overdoses or death. There are some new legal requirements related to opioid reporting pursuant 2015 Act 268.
- Our on-site review/site visit is now scheduled for January 2017. We will work on the 2016 proofing again in October and/or November of 2016.

3. Compliance checks:

During the evening hours of 04/05/2016 members of the Evansville Police Department conducted alcohol compliance checks throughout the City of Evansville.

These compliance checks focused on establishments that sell alcohol. The purpose of the operation was to insure that these establishments are checking customer's identification and not selling alcohol to under-aged individuals. Out of five establishments checked, three complied by asking for ID. The clerks at the establishments that did not comply were cited for LICENSEE SELL ALCOHOL TO UNDERAGE PERSON and given municipal court dates.

- Businesses and their employees that sold alcohol to a minor: Mobil, & Citgo

- Businesses that DID NOT sell alcohol to a minor: Piggly Wiggly, BP, Cenex

4. Technology/Equipment Update:

- We have been having problems with the hard drives of the squad video cameras. We are having General Communication take a look at them to see what the issues are and if they can be repaired.
- The 2014 squad was recently damaged, has been repaired, and is back in service.

5. Winter Parking:

- Winter parking ended 4-1-16. I posted this on our FB page.

6. 2015 Employee Evaluations: All complete.

7. Police Commission/staffing:

- We have advertised to create an eligibility list for future full and part time openings at EPD. I hope to bring on one part time officer immediately from this hiring process. We plan to start the process soon.
- Officer Hernandez is now on light duty and basically works as court officer only.
- (OLD) Our 2015 Coop student Adrianna Schlitzer has agreed to come back and work as an LTE for EPD June, July and part of August of 2016. This will be approximately 10-12 weeks. Adrianna will work 1p-7p which is consistent to our plan of having the office open later in the evening until 7pm. We will advertise in June for the permanent ½ time position that will work 3p-7p, and start in August when Adrianna leaves for college. Adrianna's return is consistent with the job description approved by the finance/Labor committee as we often bring back former coop students for summer help. The position is budgeted for and this basically delays the hiring of the ½ time permanent part time person by about 2 ½ months.
- On Tuesday June 2nd, the Evansville Police Commission appointed Jessica Rittenhouse. Officer Rittenhouse is now working as a second officer.
- Effective January 11, 2016, Officer Hernandez was removed from out "inactive list" and has been reinstated effective immediately as a part time officer.
- Jacquelyn M. Arnold continues working as a second officer. On August 13, the Evansville Police Commission appointed Jacqui.
- Mark Trawicki started on Monday August 3rd as our new coop student.

8. Calls for Service:

April

2016: 1103

2015: 1028

9. License Plate Transactions: April 2016: 45

10. Face Book Page: EPD continues to utilize “Face book.” Weather updates, significant events, special events, lost and/or recovered dogs, etc.

V. Agenda Items for Discussion:

7. L - Body Armor grant application

VI: Ancillaries:

- Drug Drop off collection day photo – 36 lbs. from 4-30-16; 325 lbs. the past 6 months, 2220 lbs. since 2011.
- Compliance Checks Media release.
- Article III Open Burning Ordinance:
 - Sec. 46-61. Prohibited burning
 - Sec. 46-62. Restrictions on permitted burning

9. Evansville Emergency Medical Services Report. Chief Kessenich presented the report for the month of April. The report submission is below.

- There were 39 calls for service (810 responded on 2 calls)
 - Working on the EMS Funding Assistance Program Application (Act 102)
 - Completing an application for a grant from FIREHOUSE subs (unknown dollar amount at this time)
 - Jamie attended training put on by the State of Wisconsin EMS (Service Director Course and WARDS Elite)
 - EMT’s will take their final EMT refresher class next week May 11 (Advanced skills testing, open forum)
 - Evansville EMS received 10 tie blankets from a local Girl Scout troop for patients in need of some additional comfort & warmth.
 - Struggling with coverage for the month of May due to staff shortages
 - Lindsey Beal was hired as an EMT and her first shift is on May 14
 - One application was received/working on scheduling an affiliation class for him to attend
 - Rock County IT updated MDT in ambulance 810, current mapping
 - Ambulance 811 is still at the Ford Dealership (3 weeks) for repair that is under warranty to a coolant leak which they intern found other issues. Hoping it will be completed by the end of the week.
- a. A motion was made by Stuart, second by Brown, to recommend to Common Council ALS/BLS Intergovernmental Billing Agreement with Dane County.

Motion carries 3-0.

- b. A motion was made by Brown, second by Stuart, to recommend to Common Council Subscription Renewal Agreement for “I am Responding”.

Motion carries 3-0.

10. Meeting Reminder: Next regular meeting scheduled for Wednesday, June 1, 6:30 pm.

11. Motion to adjourn. Motion was made by Stuart, second by Brown, to adjourn. Meeting adjourned at 7:55 p.m.

Motion carries 3-0.

James Montgomery, Chairperson

Requests for persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office by calling 608-882-2266 with as much advance notice as possible.

Please turn off all cell phones while the meeting is in session. Thank you.