

Public Safety Committee
Wednesday, January 6, 2016 6:30 p.m.
Regular Meeting

**Common Council Chambers
31 South Madison Street**

MINUTES

1. Call to Order. Meeting was called to order at 6:30 p.m. by James Montgomery.
2. Roll Call. Members present: James Montgomery, Matt Brown. Others present: City Administrator Ian Rigg, Police Chief Scott McElroy, and Deputy Clerk Maria Hougan.
3. A motion was made by Brown, second by Montgomery, to approve the agenda as presented.

Motion carries 2-0.

4. A motion was made by Montgomery, second by Brown, to approve the December 2, 2015 regular meeting minutes and the joint Finance and Labor relations as printed.

Motion carries 2-0.

5. Citizen appearances other than agenda items listed. Ed Crook of 554 Spencer Dr. was in attendance for this meeting.
6. Old Business. None.
7. New Business.

A. A motion was made by Brown, second by Montgomery, to approve the Original Operator's License application(s) for :

1. Kali Garbe
2. Michael Moss
3. Denise Halvensleben
4. Jacqueline Tomlin
5. Kataryna Krainyk

Motion carried 2-0.

8. Evansville Police Department Report. Police Chief McElroy presented his report below:

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I. Monthly Report

The monthly report was completed using the Spillman LRMS system.

- Monthly Report: December Calls for Service by Month, Incident, type & officer.

II. Officer Training

- New Officer Field training
- Level One Active Shooter training
- Blood Borne Pathogen training
- MDT/MDC

Monthly Update

- Police Commission/Staffing Update
- Calls for Service
- License plate Transactions/Renewals
- Technology
- Winter Parking

III. Agenda Items for Discussion

IV. Community Relations

- License Plate & Title Service Provider Report
- Booze and Belts: Now “Drive Sober Winter” The mobilization period 2/18/15 – 01/03/16.

Ancillaries

I. POLICE DEPARTMENT MONTHLY REPORT

December - 2015

II. Officer Training:

Officer Arnold and Rittenhouse are now working alone in a squad, as a secondary officer.

Officer Meryisa Hernandez has resigned at the Sauk County Sheriff’s Office. Meryisa has agreed to continue working as a part time officer for EPD effective 1-11-16.

EPD staff will complete Blood Borne Pathogen training in next few months.

Lieutenant Jay Koehler and Officer Chris Jones completed ALERRT Level 1 Active Shooter training on December 9-10, 2015 in Beloit.

All staff will complete MDT/MDC training in January 2016.

III. Community Relations:

EPD staff attended McFarland Police Officer Ryan Copeland's funeral on 12-01-15

See: <http://www.ci.evansville.wi.gov/city/services/police.html>

Officers continue reading to/with the students at the Elementary school.

EPD participated in the "Drive Sober Winter" initiative, formerly called "Booze and Belts." The mobilization period ran from 12/18/15 – 01/03/16.

IV. Monthly Update:

1. Follow up:

- EPD administration has two upcoming meetings with the Evansville School District Superintendent regarding active shooter preparedness.
- We hope to have a new copy machine installed soon. This item was approved in the 2015 budget.
- Shift Selection: Officers have chosen their 2016 shifts based on the bargaining agreement. The changes will go into effect February 1st, 2016

2. Accreditation:

- Officer Jones, Sergeant Reese and Chief McElroy are in full accreditation mode. Our on-site review/site visit is scheduled for November 2016. We will have to work on the 2016 portion again in September/October of 2016.

3. Technology/Equipment Update:

- One of our squad laptops has arrived and is currently being programmed by Rock County Computer Services. We hope to have this unit in service soon. We have completed and submitted the grant paperwork for the second laptop.

4. Winter Parking:

- Winter parking is now effect between 1a-7a. Chief McElroy posted a reminder of this along with the new penalties on our FB page. The actual parking notice (below) is also printed weekly in the Evansville Review.

Sec. 122-126. Winter parking restrictions.

- (a) *Prohibited parking; removal of vehicles.* No motor vehicle, trailer, semitrailer, motor home or mobile home shall be parked in the city within the turning radius of a cul-de-sac or on the odd-numbered side of the street on the even-numbered calendar days or on the even-numbered side of the street on the odd-numbered calendar days between November 30 and April 1 each year during the hours between 1:00 a.m. and 7:00 a.m., and any vehicle parked in violation of this section may be removed from the street by the city police at the cost of the owner thereof, and in addition thereto the owner shall be liable for and subject to penalties provided by ordinance. This section shall not apply to streets where parking is limited to one side of the street or to streets where parking is restricted by ordinance.

5. 2015 Employee Evaluations: We have started department evaluations.

6. Police Commission/staffing:

- Our 2015 Coop student Adrianna Schlitzer has agreed to come back and work as an LTE for EPD June, July and part of August of 2016. This will be approximately 10-12 weeks. Adrianna will work 1p-7p which is consistent to our plan of having the office open later in the evening until 7pm. We will advertise in June for the permanent ½ time position that will work 3p-7p, and start in August when Adrianna leaves for college. Adrianna's return is consistent with the job description approved by the finance/Labor committee as we often bring back former coop students for summer help. The position is budgeted for and this basically delays the hiring of the ½ time permanent part time person by about 2 ½ months.
- We have advertised to create an eligibility list for future full and part time openings at EPD. I hope to bring on one part time officer immediately from this hiring process.
- On Tuesday June 2nd, the Evansville Police Commission appointed Jessica Rittenhouse and Garrett Hollis. Officer Rittenhouse is now working as a second officer.
- Effective December 9, 2015 Officer Garrett Hollis is no longer working for the Evansville Police Department. We thank Officer Hollis for his service and wish him well in his future endeavors.
- Effective January 11, 2016, Officer Hernandez is being removed from out inactive list and is reinstated effective immediately as a part time officer.
- Jacquelyn M. Arnold continues working as a second officer. On August 13, the Evansville Police Commission appointed Jacqui.

- Mark Trawicki started on Monday August 3rd as our new coop student.

7. Calls for Service: December 2015: 877 2014: 957
8. License Plate Transactions: December 2015: 26
9. Face Book Page: EPD continues to utilize “Face book.”

End of Police Report

9. Evansville Emergency Medical Services Report. City Administrator Rigg presented the EMS departmental report. He gave the committee an update on EMS staffing and said recruitment has been going well. He believes things are looking positive for the future of the EMS department. The new EMS Director will be available to cover shifts and has been able to hit the ground running with her experience from Janesville. EMS has purchased two advanced airway training mannequins. There were 38 ambulance runs for the month of December.
10. Meeting Reminder: Next regular meeting scheduled for Wednesday, Feb. 3, 6:30 pm.
11. Motion to adjourn. A motion was made by Brown, second by Montgomery, to adjourn at pm.

Respectfully submitted,

Maria Hougan
Deputy Clerk/Treasurer